

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY

10:00 AM

12/10/2024

Board Members Present: Brett Wachsmith, Cory Wright

Others Present: Eileen Murphy, Zane Kinney, Nancy Shaff, Christopher Horner, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

DISCUSSION/DECISION – ARCGIS ENTERPRISE AGREEMENT RENEWAL

Assistant IT Director Kinney requested Board approval for the renewal of the County’s ArcGIS Enterprise Agreement. He explained that it is a three-year agreement and there are no changes from the previous agreement. Commissioner Wright moved to approve the ArcGIS Enterprise Agreement renewal. Commissioner Wachsmith seconded the motion. Motion was approved; 2:0.

DISCUSSION/DECISION – PUBLIC DEFENSE STAFFING

Public Defense Director Murphy requested Board approval to reclassify one of her Defense Attorneys and create a new Public Defense Attorney position effective 1/1/2025. Director Murphy summarized that her Defense Attorney I is eligible to move to an Attorney II based on her years of experience. Director Murphy also explained that she is currently carrying a full caseload in addition to her Department Head duties which has become unsustainable. An additional attorney would allow her to delegate most of her caseload to that position, enabling her to focus on her department leadership duties. Commissioner Wright moved to approve both of Director Murphy’s staffing requests. Commissioner Wachsmith seconded the motion. Motion was approved; 2:0.

REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH COMPASSDIRECT HEALTHCARE FOR EMPLOYEE PRIMARY CARE SERVICES

HR Director Killgore presented the Board with a Professional Services Agreement with CompassDirect Healthcare. She briefly summarized that in 2025 the County will offer CompassDirect Healthcare memberships to staff who enroll in the UHC 4000 value plan. Commissioner Wright moved to approve a Professional Services Agreement with CompassDirect Healthcare. Commissioner Wachsmith seconded the motion. Motion was approved; 2:0.

REQUEST TO APPROVE OPTIONAL FULL-DAY CLOSURE ON DECEMBER 24, 2024

Director Killgore advised the Board that this year Christmas falls on a Wednesday so County offices will close at noon on Christmas Eve. The Board may consider allowing departments to close for the full day at the discretion of the Department Head/Elected Official. Commissioner Wright moved to approve allowing Department

APPROVED
1-7-24

Heads/Elected Officials to close their office for the full day on Christmas Eve. Commissioner Wachsmith seconded the motion. Motion was approved; 2:0.

EXECUTIVE SESSION – RCW 42.30.110(G)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board entered executive session at 10:15 AM to discuss the performance of a public employee for an anticipated length of 10 minutes. Anticipated action: direction to staff. The Board exited executive session at 10:25 AM with direction to staff to coordinate a meeting with the Elected Prosecutor, Commissioner Wachsmith, and the Elected Coroner.

CLOSED SESSION – RCW 42.30.140(4)(B)

The OPMA does not apply to that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The Board entered closed session to discuss collective bargaining. The Board exited closed session with no action taken.

OTHER BUSINESS

Executive Session: RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The Board entered executive session at 10:26 AM to discuss potential litigation for an anticipated length of two minutes. No anticipated action. The Board exited executive session at 10:28 AM with no action taken.

CONCLUDED

The meeting was concluded at 10:28 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Brett Wachsmith, Chair