

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COFERENCE ROOM
SPECIAL MEETING**

MONDAY

10:00 A.M.

DECEMBER 9, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; and Commissioner Cory Wright.

Others: Shelise Smithgall, Administrative Assistant; Erin Moore, Deputy Public Health Director; Chelsey Loeffers, Public Health Director; Bryan Elliott, Auditor; Brian Carlson, Budget & Finance Director; Kady Porterfield, Event Center Director; Kim Dawson, Administrative Assistant; Nancy Shaff, Chief Administrative Deputy; Ben Kokjer, Chief Deputy; Andrew Yoder, Finance Manager; Steve Panattoni, Jail Superintendent; Zack DeHaven, Assistant Finance Director; Joshua Fredrickson, Public Works Director; Katie Odiaga, Accountant II; Reid Burbank, Finance Manager; Clay Meyers, Sheriff; and Christopher Whitsett, Inspector

SPECIAL MEETING

FINANCE CONSOLIDATION

COMMISSIONERS

At 10:00 a.m. Chairman Wachsmith called the meeting to order to meet with elected officials, department heads, and other department representatives to discuss the consolidation of countywide budget and finance functions.

PUBLIC COMMENT: NONE

As requested by the Board in a previous meeting, Mr. Elliott developed & presented a proposed plan of agreement between the Auditor's office and the Board that outlines the role of a consolidated Budget & Finance Department that would support access and service level guarantees to all departments and elected offices. Mr. Elliott went over a packet provided, outlining the scope and process for this proposed change.

After summarizing the three phases of the proposed consolidation process, Mr. Elliot opened the room to discussion to identify concerns of the leadership and to discuss ways to mitigate those concerns.

At the conclusion of the discussion, Chairman Wachsmith gave direction from the Board to initiate Phase 1 of the consolidation plan, which includes consolidation of finance people between departments and cross-training with the Auditor's office to align processes and reduce redundancy between departments.

The meeting concluded at 10:58 a.m.

ADMINISTRATIVE ASSISTANT



Shelise Smithgall

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman