

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**SEPTEMBER 30, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz & Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Administrative Assistant; Chris Horner, Deputy Prosecutor III; Josh Fredrickson, Public Works Director and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE.**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 27, 2024.

**DEED**

**FISH**

**COMMISSIONERS**

Vice-Chairman Osiadacz moved to approve and authorize the Chair's signature on a Leasehold Deed of Trust between FISH and Kittitas County, for Lot C-30, Bowers Field Airport Binding Site Plan Amendment, Book 13 of Plats, pages 40-43. Commissioner Wright seconded. Motion carried 3-0.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:08 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session under RCW 42.30.110 (i) To discuss with

legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency for 10 minutes, with Josh Fredrickson and Chris Horner. No action was anticipated.

At 9:18 a.m. the Board reconvened out of Executive Session. No action was taken.

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At 9:23 a.m. the Board reconvened out of Executive Session. No action was taken.

**DISCUSSION** **COUNTY FACEBOOK** **COMMISSIONERS**

The Board determined that for the week of September 30, 2024, they would post the following on their Facebook page: Snoqualmie Pass Comprehensive Safety Action Plan soliciting feedback; Upper County Office Hours for the Treasurer's Office for Tax Payments, and the Transfer Station Groundbreaking.

**UPDATE** **BOCC/ DEPARTMENT HEAD REPORTS** **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:52 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session under RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price for 7 minutes, with the Board only. No action was anticipated.

At 9:59 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting concluded at 9:59 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman