



To Protect and Promote the Health and the Environment of the People of Kittitas County

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**KITTITAS COUNTY BOARD OF HEALTH (BOH)  
Meeting Minutes**

**September 21, 2017  
Commissioners' Auditorium  
10:00 a.m.**

**Present**

Board of Health (BOH): Obie O'Brien, Paul Jewell, John Asriel, M.D.

Absent: Rich Elliott, Laura Osiadacz

Board of Health Advisory Committee (BOHAC): None

Public Health: Candi Blackford, Erin Moore, Kaitlyn Reddick, Holly Myers, Robin Read

*Meeting called to order at 10:30 a.m.*

**Introductions**

None

**Minutes**

**Paul Jewell asked for a motion to approve the August 17, 2017 joint Board of Health/Board of County Commissioners Public Hearing meeting minutes and the August 17, 2017 Board of Health meeting minutes with amendments.**

**Motion 09-01: to approve the August 17, 2017 joint Board of Health/Board of County Commissioners Public Hearing meeting minutes and the August 17, 2017 Board of Health meeting minutes with amendments. John Asriel, M.D. moved to approve the August 17, 2017 joint Board of Health/Board of County Commissioners Public Hearing meeting minutes and the August 17, 2017 Board of Health meeting minutes with amendments. Obie O'Brien second. All approved. Motion 09-01 carried to approve the August 17, 2017 joint Board of Health/Board of County Commissioners Public Hearing meeting minutes and the August 17, 2017 Board of Health meeting minutes with amendments.**

**Public Comment**

None

**BOHAC update**

No BOHAC update- September meeting was canceled

## Department updates

### Administrator update

Robin Read reported the following update for August 2017:

- The health department has a student nurse volunteer from Heritage University.
- Holly Myers's last day will be October 26, 2017 as she is taking a position in Yakima and thanked her for her work on the cistern program.
- Kasey Knutson was nominated to take part in Leadership of Ellensburg.
- The department spent over 300 hours working in the EOC and on Air Quality for the Jolly Mountain Fire.
- Staff created new processes and forms to be able to offer water mitigation to some subdivisions that meet certain criteria in Kittitas County:
  - Paul Jewell discussed the program work that is currently in review that involves the allowance of small subdivisions to fulfill their water requirement by utilizing the Kittitas County Water Bank. KCPHD would allow a parcel to buy a water certificate with language stating that if they do not apply for their building permit within 2 years, the County would place a conservation easement on the parcel and refund the customer according to the department refund policy. The only way to reverse that down the road would be to do a plat amendment. Commissioner Jewell continued to review the program that will hopefully be utilized in the near future and briefly described the current process and barriers. The group will continue to work on this and will bring more information in the future.
- Efforts to start a mobile syringe exchange in Upper County are promising- KCPHD is meeting with the city to view a mobile unit KVFR has KCPHD intends to discuss a few items on the agreement including an annual maintenance fee and to see what the proposed vehicle looks like. Ms. Read and Laura Osiadacz continue to work together on this program and hope to update the board on more information in the next couple of months. Paul Jewell noted that the department should look into the surplus of vehicles from the county as an option.
- There is a CHA/CHIP work group and they have finalized the department vision and values. A meeting was held with 10 key stakeholders to discuss revisions to the 2015-2019 strategic plan.
- Staff is working on a work plan to submit to the DOH for the foundational Public Health Services Funds that must be used for communicable disease related activities; discussed some of the proposed activities.
- Kittitas County received notification of a horse that tested positive for West Nile Virus.

### Health Officer Update

No health officer update.

### Financial update

Kaitlyn Reddick reported on the following August 2017 financials:

- August 2017-All Programs Revenues and Expenses: Budget to Actual
- 2017 YTD January- August All Programs Revenue by Source

Ms. Reddick discussed State Funding and how various program funds vary throughout the year. Ms. Reddick also presented the board with a revised 2018 budget that will be presenting to the county commissioners for the first round of budget presentations. It has not changed much from the last time this was reviewed, but it does have the vaccine contribution of a \$1000.00 from Molina for flu vaccine. Ms. Reddick noted that the department has shifted some funds out of county contributions and into the leased water contributions, hoping that the deficit in that program could be covered by the funds in 126 like we did this year. What is presented today is about \$40,000 less than last month and still looking at ways to decrease public health's budget. Expenditures included new values for IT rotation fees, new vehicle increases, the county

insurance expenditure, and possibility of a mobile command vehicle. Paul Jewell noted that the department has made good progress and will work with the department to continue to refine the budget. The board discussed briefly the TB contribution piece and how to proceed in the future. Dr. Mark Larson will be here next month to present more on this conversation.

**Business**

Health Officer Tuberculosis presentation

Presentation moved to next month.

Smoking and Vaping in Public Places Enforcement Policy

Robin Read reviewed the Smoking and Vaping in Public Places Enforcement Policy and reviewed recommended edits by the board. The health department will bring this back to BOH for final approval next month.

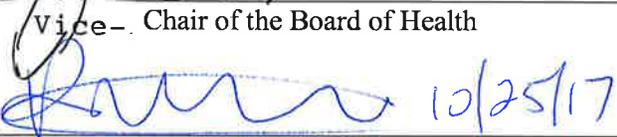
Request joint Board of County Commissioners/Board of Health (BOCC/BOH) Public Hearing to consider amending Kittitas County Code Chapter 13.75- Enforcement costs of Health Orders

**Motion 09-02: Motion to approve a joint BOCC/BOH public hearing to consider amending Kittitas County Code Chapter 13.75- Enforcement costs of Health Orders. Obie O'Brien moved to approve a joint BOCC/BOH public hearing to consider amending Kittitas County Code Chapter 13.75- Enforcement costs of Health Orders. John Asriel, M.D. second. All approved. Motion 09-02 carried to approve a joint BOCC/BOH public hearing to consider amending Kittitas County Code Chapter 13.75- Enforcement costs of Health Orders.**

**Other**

Meeting adjourned at 11:20 p.m.

  
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Vice-Chair of the Board of Health

 10/25/17  
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Robin Read, Administrator,  
Kittitas County Public Health

  
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Candi Blackford, Clerk of the Board of Health