# COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON AGENDA SESSION REGULAR MEETING

# TUESDAY

# 10:00 A.M. DECEMBER 6, 2022

Board members present: Chairman Laura Osiadacz and Commissioner Brett Wachsmith. Excused: Vice-Chairman Cory Wright.

Others: Mandy Buchholz, Office Administrator; Arden Thomas, WRP Manager; Dan Carlson, CDS Director; Chris Whitsett, Inspector; Emily Smith, Administrative Assistant; Brian Carlson, Budget & Finance Director; Lisa Lawrence, Assistant Solid Waste Director; Tip Hudson, WSU Extension Agent; Kady Porterfield, KVEC Director; Josh Fredrickson, County Engineer and 1 members of the public.

# CALL TO ORDER

Chairman Osiadacz called the meeting to order.

# PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATION - NONE

AWARDS & RECOGNITIONS - NONE

# APPROVAL OF AGENDA

Commissioner Wachsmith moved to approve the Agenda, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

# CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Wachsmith moved to approve the Consent Agenda, as amended, by removing Consent Item N. Chairman Osiadacz seconded. Motion carried 2-0.

## MINUTES

DATE :	MINUTES:	
7/12/22	Solid Waste and Maintenance	





APPROVED 12:20:22

8/22/22	Office Admin
9/26/22	IT Study Session
10/11/22	Solid Waste and Maintenance-Cancelled
10/24/22	IT Study Session-Cancelled
11/1/22	Agenda
11/2/22	Sheriff's Study Session-Cancelled
11/8/22	HR Study Session
11/8/22	Solid Waste and Maintenance
11/14/22	CDS Study Session-Cancelled
11/14/22	PW Study Session-Cancelled
11/15/22	Agenda-Cancelled
11/17/22	Agenda
11/21/22	Office Admin
11/28/22	Office Admin
11/28/22	IT Study Session
11/28/22	PW Study Session
12/13/22	Solid Waste and Maintenance-Cancelled

RESOLUTION 2022-237 TAXES LEVIED FOR TAXING DISTRICTS COMMISSIONERS

Approve Resolution No. 2022-237, Certifying to the County Assessor the Respective Amounts of Taxes Levied for Each Taxing District.

#### SET PUBLIC HEARING AMENDING 2022 BUDGET

Approve Setting a Public Hearing to consider amending the 2022 County Budget, to be held on December 20, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

#### AGREEMENT APPENDIX A EXTENSION

Approve a Memorandum of Agreement between Washington State University Extension and Kittitas County, Appendix A, in the amount of \$108,915.00, to provide an extension program from January 1, 2023, through December 31, 2023.

#### SET PUBLIC HEARING JOINT HEARING/BOH PUBLIC HEALTH

Approve Setting a Joint/Public Hearing between the Board of County Commissioners and the Board of Health to consider approval of the 2023 Kittitas County Public Health Fee Schedule/Policy, to be held on December 15, 2022, at 10:00 a.m. in the Commissioners Auditorium, Room

## 12/06/2022 MINUTES

## 2

# AUDITOR

109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

### CONTRACT CONCORD CONSTRUCTION INC. SOLID WASTE

Approve an AIA Contract between Kittitas County and Concord Construction Inc., to perform work at the Kittitas Valley Event Center for the inclusion of the wash rack areas; in the amount of \$1,577,400, Accepting Alternate #1.

#### AGREEMENT SCS ENGINEERS SOLID WASTE

Approve an Agreement between Kittitas County and SCS Engineers for Phase II of the Ellensburg Transfer Station relocation project for design of onsite facilities in the amount of \$879,444.00.

#### MYLARS YELLOWSTONE TRAIL ESTATES CDS

Approve Mylars for Final Plat Approval of Yellowstone Trail Estates Final Long Plat (LPF-22-00005).

#### RESOLUTION 2022-226 CDS DIRECTOR SIGNING AUTH. CDS

Approve Resolution No. 2022-226, Authorizing the Kittitas County Community Services Director to Negotiate, enter into, and Approve Contracts with a Value of Less than \$30,000.

#### ACKNOWLEDGE AXON ENTERPRISE, INC SHERIFF

Approve a Request to Acknowledge a Quote and Intent to Contract with AXON Enterprise, Inc for 11 Vehicle-Based Video Evidence Systems for the Kittitas County Sheriff's Office to begin July 1, 2023 for a 60 month Contract.

#### RESOLUTION 2022-227 SALE OF RETIRED DUTY WEAPON SHERIFF

Approve Resolution No. 2022-227, Resolution Approving Sale of Retired KCSO Firearms.

#### ACKNOWLEDGE INTENT TO LEASE SHERIFF

Approve a Request to Acknowledge an intent to Lease Additional Storage Unit in the amount of \$10,452.00 for 2023, increasing to \$14,424.00 for 2024.

#### RESOLUTION 2022-228 SCRIVENER'S ERROR CORRECTION PUBLIC WORKS

Approve Resolution No. 2022-228, Resolution Correcting a Scrivener's Error on Resolution 2021-080 Setting 2021 Kittitas County Department of

## 12/06/2022 MINUTES

Public Works Permit Fees.

# THE REQUEST TO APPROVE A RESOLUTION TO DISBAND THE FOLLD CONTROL ZONE DISTRICT ADVISORY COMMITTEE - ITEM REMOVED FROM THE AGENDA

### RESOLUTION 2022-229 KPG PSOMAS/EXELTECH CONSULTING INC. PUBLIC WORKS

Approve Resolution No. 2022-229, Resolution Selecting KPG Psomas and Exeltech Consulting, Inc. as Civil Engineering Public Works On-Call Task Order Consultants for up to a three-year period of service and Authorizing the County Engineer to Sign said Contracts.

### RESOLUTION 2022-230 JACOBS ENVIRONMENTAL/GEOENGINEERS PUBLIC WORKS

Approve Resolution No. 2022-230, Resolution Selecting Jacobs Environmental & Geoengineers for Environmental Professional Service Contracts as Public Works On-Call Task Order Consultants for up to a three-year period of Service and Authorize the County Engineer Signature on said Contracts.

### RESOLUTION 2022-231 TRANTECH ENGINEERING/DCI ENGINEERS PUBLIC WORKS

Approve Resolution No. 2022-231, Resolution Selecting Trantech Engineering and DCI Engineers for Structural Engineering Professional Services as Public Works On-Call Task Order Consultants for up to a three-year period of Service and Authorize the County Engineer Signature on said Contracts.

### RESOLUTION 2022-232 FEHR / PEERS

Approve Resolution No. 2022-232, Resolution Selecting Fehr and Peers for Professional Transportation Planning & Related Engineering Services as Public Works On-Call Task Order Consultants for up to a three-year period of Service and Authorize the County Engineer Signature on said Contracts.

### RESOLUTION 2022-233 CONSOR

Approve Resolution No. 2022-233, Resolution Selecting Consor for Professional Public Outreach & Involvement Services Contract supporting Public Works On-Call Task Order Consultants for up to a three-year period of Service and Authorize the County Engineer Signature on said Contracts.

#### RESOLUTION 2022-234 ASPECT/GEOENGINEERS PUBLIC WORKS

Approve Resolution No. 2022-234, Resolution Selecting Aspect Consulting & Geoengineers for Professional Services Contracts supporting Public Works On-Call Task Order Consultants for up to a three-year period of

## 12/06/2022 MINUTES

### PUBLIC WORKS

PUBLIC WORKS

Service and Authorize the County Engineer Signature on said Contracts.

# RESOLUTION 2022-235 NATURAL WATERS/WATERSHED SCI PUBLIC WORKS

Approve Resolution No. 2022-235, Resolution Selecting Natural Waters and Watershed Science and Engineering, Inc. as Public Works On-Call Task Order Consultants for Professional Service Contracts supporting Public Works On-Call Task Order Consultants for up to a three-year period of Service and Authorize the County Engineer Signature on said Contracts.

# RESOLUTION 2022-236 TRANTECH ENG/HLA ENGINEERING PUBLIC WORKS

Approve Resolution No. 2022-236, Resolution Selecting Trantech Engineering and HLA Engineering and Land Surveying as Public Works On-Call Task Order Consultants for Construction Management Professional Service Contracts supporting Public Works on-call Task Order Consultants for up to a three-year period of Service and Authorize the County Engineer Signature on said Contracts.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

**MISCELLANEOUS** 

EXECUTIVE SESSION - NONE

CONCLUDED

The meeting was concluded at 10:24 a.m.

OFFICE ADMINISTRATOR

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Chairman Laura Osiadacz

12/06/2022 MINUTES