# COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

### MONDAY

### 9:00 A.M. OCTOBER 01, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien and Commissioner Cory Wright.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board; Lisa Young, HR Director/Interim KVEC Director; Dan Carlson, CDS Director.

#### SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

#### WEEK AT A GLANCE CALENDAR COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

### PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS

Board of County Commissioners approved and signed County The Employee Personnel Action forms and vouchers.

#### CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 28, 2018.

#### LICENSE WA STATE LIQUOR CONTROL BOARD COMMISSIONERS

Commissioner O'Brien moved to approve and authorize the Chairman to sign a Special Occasion License from the Washington State Liquor & Cannabis Board for the National Young Farmers Coalition to host their 8th annual Fall Harvest event in Thorp at Spoonful Farms - 1250 Dudley Road, on October 7, 2018 from 6:00 p.m. to 9:00 a.m. Commissioner Wright seconded. Motion carried 3-0.

#### REPORTING TIM EGAN - DEPT. HEAD COMMISSIONERS

Mandy Buchholz, Deputy Clerk of the Board II asked the Board on behalf of Tim Egan, Facilities Maintenance Director to clarify which Commissioner he is to report to since the Fair is over.



10/01/2018 MINUTES

COMMISSIONERS

It was determined that since Mr. Egan is now overseeing all Facilities/Maintenance he would just meet with Commissioner Wright as that is the Commissioner assigned to Facilities Maintenance for the year.

### APPOINTMENT BRIAN MAGLIETTI - LTAC COMMISSIONERS

Commissioner O'Brien moved to appoint Brian Maglietti to the County's Lodging Tax Advisory Committee effective immediately. Commissioner Wright seconded. Motion carried 3-0.

## DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board decided they would post a notice that the Burn Ban will be lifted effective 10/1/18 and also share the Cascade Prevention Coalition Survey.

## UPDATE BOCC/DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

### OTHER BUSINESS - N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Laura Osiadacz, Chairman