

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

DECEMBER 21, 2015

Board members present: Chairman Gary Berndt & Commissioner Paul Jewell. Absent: Vice-Chairman Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 18, 2015.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

LETTERS

2016 NEWLEY ELECTED OFFICIALS

COMMISSIONERS

Commissioner Jewell moved to approve Board signature on 68 letters to the newly elected officials for 2016. Chairman Berndt seconded.

APPROVED
1/6/16

Motion carried 2-0.

LETTER

WSLCB-LICENSE#416721-7U

COMMISSIONERS

Commissioner Jewell moved to approve Board signature on a letter to the Washington State Liquor and Cannabis Board regarding a new application, UBI 603-357-649-001-0002, Emerald City Industries, Request for Marijuana Producer Tier 2, Marijuana Processor, License \$416721-7U. Chairman Berndt seconded. Motion carried 2-0.

OTHER BUSINESS

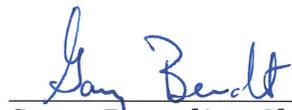
Chairman Berndt stated that the County needs to vote for the Board of Natural Resources representative and he wanted to know which candidate Commissioner Jewell was in support of. Commissioner Jewell stated that he would like to vote in support of Commissioner Peach from Clallam County. Chairman Berndt seconded the vote of support. Motion carried 2-0. He stated that he would cast the vote.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Gary Berndt, Chairman