

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**DECEMBER 15, 2015**

Board members present: Chairman Gary Berndt and Commissioner Paul Jewell. Excused: Vice-Chairman Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Angela San Filippo, Staff Planner; Doc Hansen, Planning Official/Interim Planning Director; Christina Wollman, Staff Planner; Steph Mifflin, Senior Permit Tech.; Kathy Jurgens, Finance Systems Manager; Chelsea Benner, Permit Tech.; Christina Bloxham, Fiscal Analyst and 2 members of the public.

**CALL TO ORDER**

Chairman Berndt called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Berndt led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Steph Mifflin, Senior Permit Tech. introduced Chelsea Benner as their new Permit Tech. in the Community Development Services Department.

Kathy Jurgens, Finance Systems Manager, introduced Christina Bloxham as the new Fiscal Analyst in the Public Works Department.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Jewell moved to approve the Agenda, as presented. Chairman Berndt seconded. Motion carried 2-0.

**CONSENT AGENDA**

Commissioner Jewell moved to approve the Consent Agenda, as presented. Chairman Berndt seconded. Motion carried 2-0.

**APPROVED**  
1/6/16

**MINUTES**

| <b>DATE</b> | <b>MINUTES</b>                                   |
|-------------|--|
| 01/27/15    | Public Works Study Session                       |
| 03/10/15    | Public Works Study Session                       |
| 09/14/15    | Public Works Study Session                       |
| 09/17/15    | Special Meeting - PILT Update                    |
| 09/28/15    | Public Works Study Session                       |
| 10/12/15    | PW & CDS Study Session                           |
| 11/09/15    | Public Works Study Session                       |
| 11/23/15    | Public Works Study Session                       |
| 11/30/15    | Executive Session                                |
| 11/30/15    | BOCC Office Admin. Meeting                       |
| 11/30/15    | Department Head - Sheriff                        |
| 11/30/15    | Agenda Study Session                             |
| 12/01/15    | Commissioners Agenda                             |
| 12/01/15    | Special Meeting - 2016 Road Construction Program |
| 12/01/15    | Special Meeting - DOE Amendment                  |
| 12/03/15    | Special Meeting - DOE Interagency Agreement      |
| 12/07/15    | BOCC Office Admin. Meeting                       |
| 12/07/15    | Department Head - Treasurer                      |
| 12/07/15    | Special Meeting - Rodeo Bowl Facility            |
| 12/07/15    | Special Meeting - Veterans Advisory Board        |
| 12/07/15    | Special Meeting - 2016 Budget                    |
| 12/08/15    | Executive Session                                |
| 12/08/15    | Special Meeting - Admissions Tax                 |
| 12/09/15    | Special Meeting - MH/DD Update                   |
| 12/09/15    | Executive Session                                |

**APPOINTMENT**

**BOARDS, COMMITTEES & COMMISSIONS**

**COMMISSIONERS**

Approve Reappointing members to the following Kittitas County Boards, Committees and Commissions:

Area Agency on Aging Board:

Paul Malinski - 3-year term effective immediately and expiring on December 31, 2018.

Airport Advisory Board:

Jim Libenow - Lower County Representative, 3-year term effective immediately and expiring December 31, 2018.

David Bowen - Kittitas County Chamber of Commerce Representative, 3-year Term effective immediately and expiring on December 31, 2018.

Alcohol/Substance Abuse Program Board:

Theo Denner - 3-year term effective immediately and expiring on December 31, 2018.

Melissa Denner - 3-year term effective immediately and expiring on December 31, 2018.

Board of Equalization:

Ann Shaw - 3-year term effective immediately and expiring on December 31, 2018.

Reta Hutchinson - 3-year term effective immediately and expiring on December 31, 2018.

Fair Board:

Larry Bland - 3 year term effective immediately and expiring on December 31, 2018.

Jodee Shenyer - 3 year term effective immediately and expiring on December 31, 2018.

Roylene Crawford - 3 year term effective immediately and expiring on December 31, 2018.

Jerry Lael - 3 year term effective immediately and expiring on December 31, 2018.

Mental Health/Developmental Disability Board:

Nancy Lillquist - 3 year term effective immediately and expiring on December 31, 2018.

TV Improvement Board:

Randall Beckstead - 3 year term effective immediately and expiring on December 31, 2018.

Susan Bangs - 3 year term effective immediately and expiring on December 31, 2018.

Joel Underhill - 3 year term effective immediately and expiring on December 31, 2018.

**RESOLUTION 2015-180**

**EMS & TRAUMA CARE COUNCIL**

**EMS**

Approve Resolution No. 2015-180, Authorizing an Interlocal Agreement with Kittitas County Emergency Medical Service and Trauma Care Council for Coordination of Emergency Medical Services, in the amount of \$69,219.00 from January 1, 2016 through December 31, 2016.

**AGREEMENT                      YAKIMA COUNTY JUVENILE DETENTION FACILITY                      JUVENILE**

Approve an Agreement between Kittitas County and Yakima County for the Housing of Juvenile Offenders from January 1, 2016 through December 31, 2016, at a base rate of \$137.00 per day.

**CONTRACT                      DEPARTMENT OF COMMERCE - CDBG                      AUDITOR**

Approve a Department of Commerce Closeout Performance Report for the Community Development Block Grant Contract No.: 14-65400-008 for the period July 1, 2014 through June 30, 2015.

**SET PUBLIC HEARING                      AMEND 2015 BUDGET                      AUDITOR**

Approve Setting a Public Hearing to consider Amending the 2015 Budget in the amount of \$2,190,917.00 to be held on December 29, 2015 at 2:00 p.m. in the Commissioners Auditorium Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT                      FCS GROUP - AMENDMENT #2                      AUDITOR**

Approve Amendment #2 to the Personal Services Agreement between Kittitas County and FCS Group in the amount of \$4,500.00 for a cost analysis determination for setting permits/fees for Community Development Services building and planning.

**RESOLUTION 2015-181                      INTERLOCAL - DEPARTMENT OF ECOLOGY                      PUBLIC HEALTH**

Approve Resolution No. 2015-181, Authorizing the Environmental Health Supervisor to sign an Interlocal Agreement between the Kittitas County Public Health Department and the Washington State Department of Ecology in the amount of \$88,882.67h for the Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-KICPHD-00089, effective July 10, 2015 through June 30, 2017.

**RESOLUTION 2015-182                      AMERICARES FOUNDATION                      PUBLIC HEALTH**

Approve Resolution No. 2015-182, Authorizing an Agreement between the AmeriCares Foundation and the Kittitas County Public Health Department, establishing terms, guidelines for receiving, distributing and/or dispensing fit-in-kind donations from AmeriCares.

**RESOLUTION 2015-183                      OFFICE CLOSURE - JAN. 29, 2016                      PUBLIC HEALTH**

Approve Resolution No. 2015-183, Authorizing the Closure of the Kittitas County Public Health Department on January 29, 2016 for their annual

training retreat for Staff.

**RESOLUTION 2015-184      OFFICE CLOSURE - DECEMBER 18, 2015      PUBLIC HEALTH**

Approve Resolution No. 2015-184, Authorizing the Closure of the Kittitas County Public Health Department on December 18, 2015 for their annual archiving day in compliance with the records retention standards.

**RESOLUTION 2015-185      2016 HOTEL/MOTEL TAX FUND GRANTS      COMMISSIONERS**

Approve Resolution No. 2015-185, Adopting the Distribution of the 2016 Hotel/Motel Tax Fund Grants in the total amount of \$176,759.00.

**RESOLUTION 2015-186      INTERLOCAL - KITTCOM      PROSECUTOR**

Approve Resolution NO. 2015-186, Authorizing an Interlocal Agreement between Kittitas County and KITTCOM for On-Call Prosecutor After Hours Services through December 31, 2020.

**RESOLUTION 2015-187      INTERLOCAL - KITTCOM      PROSECUTOR**

Approve Resolution No. 2015-187, Authorizing an Interlocal Agreement between Kittitas County and KITTCOM for On-Call Coroner Dispatch and After Hours Callout Services from January 1, 2016 through December 31, 2018.

**SET PUBLIC HEARING      COUNTY NOISE ORDINANCE      PROSECUTOR**

Approve Setting a Public Hearing to consider Amending the County Noise Ordinance to be held on January 5, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT      LIBRARY SERVICES - CITY OF ROSLYN      COMMISSIONERS**

Approve an Agreement between the City of Roslyn and Kittitas County in the amount of \$18,500.00 to provide Library Services to residents living outside the City limits of Roslyn, from January 1, 2016 through December 31, 2016.

**AGREEMENT      LIBRARY SERVICES - CITY OF CLE ELUM      COMMISSIONERS**

Approve an Agreement between the City of Cle Elum and Kittitas County in the amount of \$18,500.00 to provide Library Services to residents living outside the City limits of Cle Elum, from January 1, 2016 through December 31, 2016.



Approve Resolution No. 2015-188, Awarding the 2015 Distressed County Sales and Use Tax Funds as Recommended by the Conference of Governments, effective January 1, 2016.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**ORDINANCE 2015-010                      ANNUAL COMPREHENSIVE PLAN AMENDMENTS                      CDS**

Commissioner Jewell moved to approve Ordinance No. 2015-010 Revising the Kittitas County Code as part of the 2015 Annual Comprehensive Plan Amendment Cycle. Chairman Berndt seconded. Motion carried 2-0.

**EXECUTIVE SESSION - NONE**

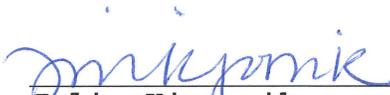
**ADJOURNMENT**

Commissioner Jewell moved to adjourn the meeting at 10:12 a.m. Chairman Berndt seconded. Motion carried 2-0.

Meeting adjourned at 10:12 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Julie Kjosvik

  
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Gary Berndt, Chairman