

KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

CDS STUDY SESSION MINUTES

December 14, 2015

THOSE PRESENT: Gary Berndt, Paul Jewell (BOCC) Doc Hansen, Stephanie Mifflin, Angela San Filippo, Mike Flory (CDS) Candie Leader, Mark Cook (PW) Neil Caulkins (PA) Josh Hink, Brenda Larsen (FM)

GUESTS PRESENT: None.

County-wide Fireworks Policy:

Brenda stated a committee was formed with a fireworks retailer, citizen, and fire district personnel. Brenda stated this ban would only take effect when the burning index reaches a certain point. Brenda stated notice would be given seven (7) days prior to placement.

There was discussion about non-profit firework stands and their financial loss if the ban goes into effect and there was discussion about the language of the policy.

Board Direction: Move forward to schedule a public hearing.

Plans for the Update of Fire Marshal Fees:

Brenda stated there has not been a fee increase since 2012. Brenda listed off fees that would need to increase and presented three (3) options.

Commissioner Jewell stated that residential fire sprinkler permits, tank decommissioning permits, and boundary line adjustments should increase to full cost recovery. Commissioner Jewell stated the WUIC fee should increase, but not to the highest cost.

Board Direction: Recalculate fees and come back to the Board for another discussion.

Discussion of Social Media with Comprehensive Plan Update and Other Efforts:

Angela stated that social media could be used as a tool for the Comprehensive Plan Update and outreach. Angela stated this is a way to get a broader audience. Angela stated she has talked to the IT department about Archive Social and how the social media would be saved for Public Disclosure Requests. Angela stated that Public Health, Fire Marshal, and the Treasurer's Offices are on board with purchasing an Archive Social account.

There was discussion on which social media sites would be used and who would be responsible for monitoring the accounts.

Board Direction: Bring proposals to the Board from different departments.

Update of CDS Fees:

Doc stated CDS is on track to have new fees in place the beginning of 2016.

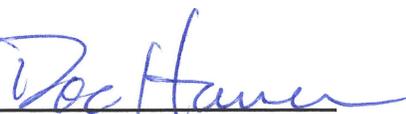
Mike Flory stated CDS is working with Kelly Bacon in Public Works to update the fees in Eden. Mike explained the model that Peter Moy gave CDS to use to calculate the fees.

Board Direction: None.

Use of BHC Consultants for Review of Building Permits to Maintain Level of Service:

Doc stated CDS has a contract in place to use BHC for plan review and that the building department has sent 12 plans over for review to maintain the level of service standard set by the department.

Board Direction: None.

X 
Doc Hansen, Planning Official

X 
Gary Berndt, Chairman