

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

Tuesday

2:00 PM

December 8, 2015

Board members present: Paul Jewell @ 2:23, Gary Berndt, Obie O'Brien

Others: Patti Johnson, Lisa Lawrence, Mickey Webb

REGULAR MEETING

COMMISSIONERS

Meeting called to order at 2:08 pm

Solid Waste Updates: Patti informed the Board she received approval on the liner installation from the Department of Ecology and that it is under review with the prosecutor's office and should be ready to go out to bid in a couple weeks.

Discussion was held on staffing including one an employee being out for 6 weeks on medical, the minimum qualifications for a recent position. Patti informed the Board that 26 applications were received for the Scale house Attendant position and that 6 would be interviewed.

Maintenance Updates: Discussion was held on lock monies at the Jail and Patti informed the Board that she should have prices for jail locks by the end of the week. Discussion was held on gateways, locks and locations for new locks at the Courthouse.

Request BOCC approval and Chair signature on Paradigm Upgrade: Discussion was held on the accounting software program that is used at the Solid Waste Facilities. Patti requested Board approval and Chairs signature on the Purchase Order in the amount of \$26,298.00 to upgrade to CompuWeigh 6. Commissioner O'Brien moved for approval and Chairs signature. Board approval 2-0.

APPROVED
1/6/16

Request BOCC approval for office closure on December 28th: Patti requested Board approval to close the main office at Noon for staff to attend Gary Nelson's retirement party at the Upper District Court, stating that the Ellensburg Transfer Station would remain open. Board Approval 2-0

Bowling Alley Parking Lot Permitting: A brief discussion was held on pressure testing the lines at the Bowling Alley since the gas has been turned off for two years and may not have been winterized back then.

Discussion was held on signage and permits for the parking lot and what CWU currently charges for parking. Mickey informed the Board he thought it would cost approximately \$2,000.00 for signs and permits.

Request BOCC approval and Chair Signature on Waste 2 Resources Coordinated Prevention Grant Program Agreement with the Department of Ecology: Patti informed the Board that the changes requested at the last agenda had been corrected and requested approval and Chairs signature.

Discuss KVEC Booking strategies and review the process of meetings: Discussion was held on the proposed booking policy and review process for 2017 implementation at the Event Center that Mickey presented. The Board will review it and revisit it in January. A brief discussion was held on creating an advisory committee for the Event Center.

Other: Mickey informed the Board that the kitchen plumbing projects is taking longer than expected but he's hoping it's completed in January.

Discussion was held on the design and the low flow toilets and that quarterly jetting/flushing might be necessary since there isn't enough water usage within the system. Further discussion was held on the kitchen completion possibly helping with the issue.

Discussion was held on structuring and increasing the equipment repairs and replacement fund. Further discussion included air conditioners and audio video equipment and possibly adding a per square foot fee or percent of short term rent to build up funds for repair and replacement. The Board directed Mickey to look into it and bring it to the January study session.

Discussion was held on leaks in the various buildings. Patti informed the Board that she had contacted Waggoner Roofing to inspect a cricket on one of the units at the Armory.

Meeting adjourned @ 2:45 pm

**KITTITAS COUNTY
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Lisa Lawrence



Chairman