

Law & Justice Study Session Minutes
November 4, 2015
Commissioners Auditorium

Meeting called to order at 0806 a.m.

Present:

Commissioner Obie O'Brien, Commissioner Paul Jewell, Sheriff Dana and Undersheriff Myers.

Discussion on agreements – Undersheriff Myers said we are adjusting agreements and provided an update on PUD Request for OT Agreement and asked if we need to put the agreement in place. Commissioner Jewell advised to discuss with our legal or Auditor Office. Sheriff Dana explained what KCSO did for PUD during the timeframe. Obie and Paul said we should run the agreement thru the process in case future audits. Sheriff Dana advised that we have stopped using the Off Duty Agreement form. Paul explains that the board can give the Sheriff's Office authority as they do for other departments for 'routine business' that has to be done through a Resolution process. Paul advised he has no problem with a Resolution for the Sheriff's Office. Undersheriff Myers advised that this is an update and no action taken.

Review vehicle replacement projections – Undersheriff Myers mentioned next year budget for \$500,000. He went over the vehicle spreadsheet with Obie and Paul and discussed the 120 fund which is 3/10ths. Per Undersheriff Myers we don't know what the 120 fund looks like and we try to replace at 100,000 miles. Paul asked how many in 2016 are we replacing and Undersheriff said eight (8). Undersheriff advised it costs more to build and over the next 3 years replacing computers and hopefully tablets will resolve and reduce costs by three to four thousand. Undersheriff briefly discussed the maintenance plan. Obie asked is the maintenance plan for law enforcement vehicles. Undersheriff said no this is through Ford and it covers everything (what is broken, tires, maintenance/lube/oil). Paul mentioned that he will review the spreadsheet.

Discussion on LE Equipment Acquisition – Paul mentioned that the board had questions; what is the maintenance and why you have two, etc., and that they are used daily and you pull out only when needed. The Undersheriff advised that we only have one for SRT which CWU is a part of. The vehicle we would get will replace the tactical team vehicle as the City has their own and we do not use it. Boards concern was the maintenance cost and Undersheriff Myers explained that we utilize our own staff and it is hard to give an idea on cost. Obie asked if we have a buildup cost and Undersheriff said surplus radio, but very little. Undersheriff discussed the DOJ requirements and that we are to advise or inform the governing body so they are aware, nothing is finalized. Paul wanted us to make sure we were aware of these concerns and agreed that we get rid of the "V" and get this one to replace.

Facility Maintenance Budget & Kittcom Budget – Undersheriff Myers discussed the two funds to try to reduce costs. One was requesting to fill the receptionist position and purchase a Spillman Module (reduce time is about five hours a day) and not backfill Carolyn's position.

APPROVED

11/25/15

Costs of \$30,000 in budget is moving forward and since its part of Kittcom they bill us. Facility Maintenance money we are still looking at mixer and stove. No concerns per Paul and Obie.

Other Business – Undersheriff Myers asked if the board could give a budget updated. Obie said we are short 17% (out of balance). Board has not heard anything in two weeks from Judy. Paul said be prepared for fast and furious as we need to work hard on Revenues.

Meeting adjourned at 09:00 a.m.



Clay Myers, Undersheriff



Gary Berndt, Chairman

Kim Dawson

From: no-reply_PAS@co.kittitas.wa.us
Sent: Tuesday, November 10, 2015 7:40 AM
To: Kim Dawson
Subject: Agenda Item Request Update

Kim,

Your minutes have been added successfully and are now pending approval.

A copy is shown below.

Note: This email was sent from an unmonitored account. Please do not reply to this email. You may update your agenda request on CAMAS by following the link below.

Agenda Item Request

2015-11-04-minutes-law-and-justice-study-session

Requested by:

Kim Dawson, x089

Department:

Sheriff

Agenda Date:

11/17/2015

Agenda document title:

2015-11-04-minutes-law-and-justice-study-session

Type of item:

Minutes

Placement on agenda:

Consent Agenda

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Kim Dawson

From: no-reply_Agenderator@co.kittitas.wa.us
Sent: Tuesday, November 03, 2015 8:00 AM
To: Gene Dana; Kim Dawson; Paul Sander; Debbie Myers; Gary Berndt; Julie Kjorsvik; Mandy Buchholz; Nate Ramirez; Obie OBrien; Paul Jewell; Mike Johnston
Subject: New Commissioners' Agenda Created
Attachments: agenda-Law-and-Justice-Study-Session.pdf; 5047reminder.ics

Commissioners' Agenda

The **Law and Justice Study Session** agenda has been created successfully! The details are shown below. We've also attached a PDF copy and Outlook meeting reminder for your convenience.

Note: This email was sent from an unmonitored account. Please do not reply to this email.

Kittitas County
Board of Commissioners
Regular Meeting
Wednesday, November 04, 2015 - 8:00 AM
Commissioners' Auditorium
205 West 5th Room 109 - Ellensburg

1. Call to Order
2. Discussion on agreements.
3. Review vehicle replacement projections
4. Executive Order 13688 Law Enforcement Equipment Acquisition
5. Update on Facility Maintenance Budget and KITTCOM Budget.
6. Other business
7. Adjourn

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