

**KITTITAS COUNTY
BOARD OF COMMISSIONERS
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

11:00 A.M.

OCTOBER 27, 2015

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Kay Kresge, Accountant; Mark Cook, Public Works Director; Robin Read, Public Health Administrator; Holly Myers, EH Supervisor; Kathy Jurgens, Finance System Manager; Tammy Burgess, Accountant; Mike Flory, Plans Examiner/Interim Building Official; Doc Hansen, Planning Official/Interim Planning Director; Brenda Larsen, Fire Marshal; Holly Myers, EH Supervisor; Kaitlin Reddick, Accountant; Shawn Ward, CWHBA & the FCS Group; Peter Moy, Principal.

SPECIAL MEETING

FCS GROUP-UPDATE

COMMISSIONERS

At 11:00 a.m. Chairman Berndt opened a Special Meeting to receive an updated presentation from the FCS Group in follow up to the last meeting in May 2015.

Doc Hansen, Planning Official/Interim Planning Director explained that he and Mike Flory, Plans Examiner/Interim Building Official requested the Special Meeting to brief the Board prior to the Public Hearing set for November 3, 2015. Peter Moy, Principal/FCS Group explained that during their previous meeting the Board requested some changes and updates and he has them to present along with answering any questions the Board may have. He reviewed the 2015 budget fee updates; revised 2015 exhibits for Planning with a comparison of 2015 fees to 2014 adjusted fees; revised 2015 exhibits for Building with a comparison of 2015 fees to 2014 adjusted fees and a summary of the 2015 fee observations.

The Board asked questions regarding some of the updated fees; how they were formulated and what was different. They stressed the importance of Staff cross checking the fees prior to the Public Hearing. There was discussion on how other departments such as EH, DPW or FM would receive their cut of the fees that CDS takes in or if that had been considered.

2015-10-27 MINUTES

APPROVED
11/25/15

Mr. Moy reviewed the module for "multiplier and how the "forecasting" was done to create it. The Board questioned what the training timeline/timeframe was and other departments in attendance that would be impacted aside from CDS all stressed the importance of this being done sooner rather than later. They also indicated that they would like to know what is expected of them for their portion of the module.

The meeting was adjourned at 12:33 p.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Chairman Gary Berndt