

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**OCTOBER 27, 2015**

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Paula Hocter, Corrections Commander; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager.

**SPECIAL MEETING**

**McKINSTRY - AGREEMENT**

**MAINTENANCE**

At 9:00 a.m. Chairman Berndt opened a Special Meeting to receive an update on a proposed Agreement with McKinstry for mechanical services at the Jail.

Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager described a draft Agreement with McKinstry for an energy efficiency project and maintenance at the Jail facility. She indicated the Agreement is in the amount of \$10,000.00 which would include quarterly reviews, inspections and routine maintenance. The cost for any parts would be the responsibility of the County. Commissioner Jewell felt there will be a lot less issues with having quarterly inspections and routine maintenance. The Maintenance Department would still be first notified of any problems if they arise at the Jail and they would contact McKinstry directly and provide the information to them on what was going on. Ms. Johnson said McKinstry has already prioritized and taken inventory of all of the equipment, including the numbers so they would be able to bring any parts needed prior to coming to the Jail.

The Board felt the proposed Agreement would allow for better maintenance, predictability and record keeping. Commissioner Jewell noted the project would be funded out of the Juvenile/Adult Facilities Fund and not the General Fund. The Board directed Ms. Johnson to bring the proposed Agreement forward at an Agenda in November so it would become effective in December.

The meeting was adjourned at 9:35 a.m.

**APPROVED**  
11/12/15

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Julie Kjorsvik

  
Gary Berndt, Chairman