



# **KITTITAS COUNTY**

## **DEPARTMENT OF PUBLIC WORKS**

Mark Cook, Director

### **PW & CDS STUDY SESSION MINUTES**

**October 12, 2015**

#### **THOSE PRESENT:**

Gary Berndt, Paul Jewell (BOCC), Mark Cook, Candie Leader, (PW) Mike Flory, Lindsey Ozbolt, Angela San Filippo, Doc Hansen (CDS) Neil Caulkins (PROS), Anna Lael (KCCD) Marsha Weyand (AS)

#### **PUBLIC FACILITIES** **BUDGET:**

Mark Cook, PW Director, presented an analysis of the financial profile of the C.O.G.funding. Discussion followed. Budget proposal "B" is \$650,000, funding projects at 55%, not 65%. This requires \$160K of the \$200K reserve. Discussion followed on funding less than requested on projects, and projects receiving funding multiple years. The BOCC stated that they usually receive a list of recommendations. Jewell explained that he has not seen any applications, and he wants to see those. In his opinion, COG did not do their job. He suggested that the BOCC handle the awarding of funding. He stated that this is a competitive process, and the applications are rated for a reason. Jewell stated that this is not Cook's fault that COG did not follow the usual process. Public Work's application for the Airport will be removed.

#### **Board Direction:**

**Prepare a Resolution awarding the City of Cle Elum project funding and the Kittitas County Chamber project funding totaling \$107K. Prepare contracts for these and "throw the remaining funds of \$543K back into the pot" and then have COG come back with funding recommendations for the remaining four applications, and be sure to include the applications in the packet.**

#### **REVISED CHANGE** **ORDER PROCESS &** **REQUIREMENTS:**

Cook stated that this is the fourth attempt bringing forward changes to the Change Order Process. He has concerns with significant negative value change orders, but decided to treat them the same as positive value change orders. Any change order over \$50,000, whether reduction or

**APPROVED**  
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increase, on both engineering and construction contracts, would go to the BOCC for approval. Discussion followed. Another change the BOCC will see with change orders is a cost analysis attached to each change order. If the BOCC does not react within two days, that is a green light to move forward with the change order. These changes are reflected in the Resolution. Discussion followed on the difference between A & E contracts and construction contracts. Cook will speak with Patti Johnson about the A & E contracts and how this would work for those.

**Board Direction:**

**Move ahead with the changes for the Change Order process for construction contracts only at this time.**

**SIX YEAR TIP:**

Cook presented the Six Year Transportation Improvement Program for the years 2016-2021. He has balanced the program with the programs' capabilities (in-house design support) and cash flow. Some projects came out of the public outreach discussions. Some of those projects are much bigger projects than originally thought. He prioritized projects, and removed some projects. He shifted funds and set aside \$2 M for the Upper County Shop. He added a certain amount for fish barrier removal. Discussion followed. Jewell suggested PW work with the KCCD on these types of projects. Cook stated that Bullfrog roundabout at the Suncadia entrance is going to need some significant attention soon. Discussion followed on funding and diversions of funding, and on particular projects in the plan.

**Board Direction:**

**Place on the October 20, 2015 agenda for action setting a public hearing.**

**CDS STUDY SESSION FOLLOWED**

**FEES:**

Hansen noted CDS has the model from the consultant, and they have a presentation for the BOCC prior to the public hearing on fee updates.

**Board Direction:**

**Schedule a public hearing, inviting the Central Washington Home Builders Association and other fee-based County departments.**

**SHORELINE PROGRAM STATUS:**

Angela san Filippo reported sending the DOE's initial response to the BOCC. They have some required changes to the wetland buffers, and some editorial changes. She explained the changes in buffers. Discussion followed.

**Board Direction:**

**Move forward with the recommended changes.**

**PUBLIC BENEFIT RATING SYSTEM STATUS:**

Hansen reported sending out 546 cards to landowners who have Open Space designations so that they will be aware that the County is changing to a Public Benefit System. The information sent included the rating score. All Open Space values went up according to Weyand. Discussion followed on the ramifications of the changes. Anything from now on coming forward for Open Space qualification gets rated then goes to the BOCC for approval. It is very objective. The Board of Equalization does not have jurisdiction to change the value of Open Space. The owner would have to give evidence that the market value is wrong. Weyand noted that any appeal of the rating would be to Superior Court. Further discussion followed.

**Board Direction:**

**No direction.**

**VOLUNTARY STEWARD-SHIP PROGRAM:**

This concerns a draft interlocal agreement with KCCD. Lael reported updating the watershed contact list. Hay growers have been added, and Ag interests from the Upper County, including the Swauk Teanaway Grange, and small Ag. operators. Discussion followed. The KCCD attorney will look at the agreement also. Lael noted that they are going to hire help to complete this interlocal agreement. Further discussion followed on staffing, etc.

**Board Direction:**

**Place on the October 20, 2015 consent agenda.**

**BERK STUDY:**

Angele san Filippo reported that this is just an update for the BOCC. The cities are to share some of the costs with the County, based on their population. Ellensburg and the

Prosecutor's Office are reviewing the interlocal agreement with the cities. Discussion followed.

**Board Direction:**

**No direction.**

**The meeting was adjourned at 2:56 pm**



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Mark Cook  
Public Works Director