

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

WEDNESDAY

2:00 P.M.

SEPTEMBER 16, 2015

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Doc Hansen, Planning Official; Mike Flory, Plans Examiner/Interim Building Official.

SPECIAL MEETING

2015 CDS PERMIT FEES

COMMISSIONERS

At 2:00 p.m. Chairman Berndt opened a Special Meeting to receive a 2015 Budget Fee update from CDS Staff.

Doc Hansen, Planning Official explained that this would be a preliminary discussion to the CDS Study Session scheduled for next week. Mike Flory, Plans Examiner/Interim Building Official provided a handout for review. Mr. Hansen reviewed the baseline data for 2015 budget analysis. He stated that the revisions included revised 2014 changes to: Jeff Watson, GIS Planner; updated Mike Flory's hours; mid-year hire Planner II; CDS Director costs and updated salary, benefit, and non-labor costs and revenues to 2015 budget numbers. He outlined some of the more noticeable changes and additions and reviewed the planning adjusted/revised 2014 comparisons. He reviewed a comparison of adjusted 2014 fees, building adjusted/revised 2014 comparison, comparison of adjusted 2014 fees, revised 2015 exhibits - Planning, comparison of 2015 fees to 2014 adjusted fees, revised 2015 exhibits - Building, Comparison of 2015 fees to 2014 adjusted fees.

The Board asked Mr. Hansen & Mr. Flory to bring back a proposed fee schedule and at that time they will have a policy discussion as well as discuss cost recovery. They stated that as soon as they have the analysis complete another Special Meeting should be scheduled for discussion.

Meeting adjourned at 2:50 p.m.

DEPUTY CLERK OF THE BOARD

**KITITAS COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**





APPROVED

10-16-2015

Mandy Buchholz

Gary Berndt, Chairman