

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**AUGUST 24, 2015**

Board members present: Chairman Gary Berndt & Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 21, 2015.

**UPDATE                                      BOCC/ DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**LETTER                                      WCB - CHAD BALA                                      COMMISSIONERS**

Commissioner O'Brien moved to authorize Board signature on a letter to Chad Bala thanking him for his service on the Kittitas County

**APPROVED**  
9-1-15

Water Conservancy Board. Commissioner Jewell seconded. Motion carried 3-0.

**OTHER BUSINESS**

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:24 a.m. Chairman Berndt opened a Special Meeting and announced the Board would recess into an Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:29 a.m. the Board reconvened out of Executive Session. No action was taken.

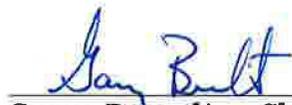
Commissioner Berndt provided the Board with a handout for them to review from Architects Rasmussen Triebelhorn (ART) the firm selected to do the Courthouse feasibility study. He stated that a meeting would be scheduled in the near future.

Meeting adjourned at 9:46 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Gary Berndt, Chairman