

**COMMISSIONERS' MINUTES
KITTTAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:40 A.M.

AUGUST 17, 2015

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Val Barschaw, Clerk; Lisa Young, HR Director; Judy Pless, Budget & Finance Director.

REGULAR MEETING

DEPARTMENT HEAD

CLERK

Val Barschaw, Clerk requested the Board to consider a request to hire a part-time non benefited Records Clerk. She explained that they have an extremely large amount of records that haven't been filed and by statute they are required to maintain all the records of the Courts. She reviewed some internal hurdles they are dealing with between the implementation of Laserfische and still having to use the old system of Liberty. She stated that this position would be responsible for filing, organizing and cleaning. She said she has the funds in her budget as the highest paid employee and lowest paid employee have left so there are savings and she intends to budget for the positions in 2016 so the funds should carry over.

Lisa Young, HR Director stated that the position needs to go through the Union as it hasn't yet.

The Board questioned Judy Pless, Budget & Finance Director regarding if the funds that Ms. Barschaw spoke of do exist. She indicated they did and that they are currently saving funds due to the positions vacating.

The Board approved the request contingent upon the Union approving the position.

Meeting adjourned at 9:50 a.m.

**KITTTAS COUNTY COMMISSIONERS
DEPUTY CLERK OF THE BOARD**

KITTTAS COUNTY, WASHINGTON


Mandy Buchholz


Gary Berndt, Chairman

APPROVED

9-1-15