

**KITTITAS COUNTY  
BOARD OF COMMISSIONERS  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**1:00 P.M.**

**JULY 21, 2015**

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Doc Hansen, Planning Official/Interim Planning Director; Mike Flory, Plans Examiner/Interim Building Official.

**SPECIAL MEETING      BOARDS    COMMITTEES    COMMISSIONS    COMMISSIONERS**

At 1:00 p.m. Chairman Berndt opened a Special Meeting to discuss with Staff a proposal and request for permission to remove inactive Boards, Committee's & Commissions and to discuss the direction and or status/future of the Building & Fire Safety Board of Appeals.

Mandy Buchholz, Deputy Clerk of the Board presented a Staff Report outlining the proposed County Boards, Committee's & Commissions to remove/disband. She stated that she had reached out to members or Clerks of the following Boards, Committee's & Commissions: Baseball Field Task Force; Forest Lands Advisory Committee; Agricultural Land Advisory Committee; Department of Ecology Committee; Scenic Loop/Swift Water Corridor Committee and the Integrated Water Resources Management Plan. She stated that she asked Doc Hansen, Planning Official/Interim Planning Director; Mike Flory, Plans Examiner/Interim Building Official to attend to speak on behalf of a few of the groups as they were more knowledgeable about the responsibilities of Forest Lands Advisory Committee; Agricultural Land Advisory Committee & the Building & Fire Safety Board of Appeals. She explained that quite a few of the Boards, Committee's & Commissions were created for a specific task and once the task was completed there was nothing set in place that removed and or closed out the group so they just sit out on the County Website inactive.

The Board discussed the purpose in which the groups were created for and determined that out of the listing the only Board, Committee & Commission they would keep would be the Agricultural Land Advisory Committee.

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**APPROVED**  
8-4-15



groups and one state group that all create Code and provide options such as the IBC, IRC Building Code and the SBC that the County can look to. He stated that the last time the Board convened that he could find was in 1999. He stated that an Ordinance would need to be done to update the KCC if the Board opted to disband. He discussed the changes that would need to be done to KCC 17.A & KCC 14. He stated that the BoCC will just need to choose what they want to follow and address it through KCC. He explained to the Board that he and Christina Wollman, Planner III - DPW had a discussion regarding how to deal with Flood concerns and suggested that the Hearings Examiner possibly hears those appeals.

The Board determined that rules and procedures need to be put together and then bring them forward for the Board to consider/adopt. They suggested that a listing of 5 strong representatives be brought forward and that the KCC needs to be updated to address the Hearings Examiner to hear the Flood Appeals. They suggested that the "new" committee should have term limits and bylaws. Staff questioned if there should be an Appeal Fee. The Board agreed that one should be created.

The meeting was adjourned at 1:55 p.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Chairman Gary Berndt