

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:40 A.M.**

**JUNE 29, 2015**

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board and Jim Goeben, Information Technology Director.

**REGULAR MEETING**

**DEPARTMENT HEAD**

**INFORMATION TECHNOLOGY**

At 9:48 a.m. Chairman Berndt opened a Regular Meeting to receive information from the IT Director on Boards, Committees & Commissions and how it relates to email, training and orientation.

Jim Goeben, Information Technology Director, said the Records Management and IT Committee asked him to approach the Board for direction relating to the various Boards/Committee/Commission members that are appointed by the Commissioners and how it relates to the handling of records that may be responsive to public disclosure. He indicated that according to policy, anyone that is going to be provided access to the network must go through security training. Julie Kjorsvik, Clerk of the Board has requested an opinion from the Prosecutors office on this issue, as asked by the Records Management Committee. Mr. Goeben said the IT Department was still looking into other options for those types of volunteers that include having a different portal, Drop Box, etc. but their research has not been fully completed yet. He said once the discussions began relating to issuing a county email address, a lot of other questions arose because they are tied into the same type of issue such as, should the volunteers be treated as an employee and go through an orientation with Human Resources, should there be coverage for L&I, etc. The Board expressed concerns and didn't feel it would be appropriate for volunteers to have to go through an entire orientation process, similar to paid employees and would like to hear other alternatives that may address their concerns.

The Board directed Mr. Goeben to do further research and more information has been gathered to place the item back on for an IT Study Session.

Meeting adjourned at 10:00 a.m.

**APPROVED**

KITTITAS COUNTY COMMISSIONERS  
CLERK OF THE BOARD

  
Julie Kjorsvik

KITTITAS COUNTY, WASHINGTON

  
Gary Berndt, Chairman

**KITTITAS COUNTY COMMISSIONERS  
REGULAR MEETING  
DEPARTMENT HEAD MEETING - INFORMATION TECHNOLOGY  
MONDAY, JUNE 29, 2015**

**9:40 AM**

**BOCC Conference Room  
205 West 5th Room 108 - Ellensburg**

- 1. Call to Order**
- 2. Boards and Commissions email, training, and orientation**
- 3. Other business**
- 4. Adjourn**