

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**APRIL 27, 2015**

Board members present: Chairman Gary Berndt & Vice-Chairman Obie O'Brien. Absent: Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 24, 2015.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**SIGNATURE**

**BILL CAMPBELL**

**COMMISSIONERS**

No action taken. Letter to be considered on the 5-4-2015 BoCC Office Admin. meeting.

**APPROVED**  
**5.5.15**

**INVOICE**

**COUNTY HUMAN SERVICES-DUES**

**COMMISSIONERS**

No action taken.

**UPDATE**

**JAIL MAINTENANCE**

**COMMISSIONERS**

Topic not discussed and would be considered at the 9:50 a.m. Department Head meeting.

**OTHER BUSINESS-**

**LETTER**

**MIKE LIVINGSTON**

**COMMISSIONERS**

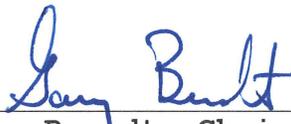
Commissioner O'Brien moved to authorize Board signature on a letter to Mike Livingston, Regional Director Washington State Department of Fish and Wildlife regarding Campbell Property Parcel Numbers 840833, 880833, and 890833, noting that the letter will be ratified on the May 4, 2015 Office Admin Meeting. Chairman Berndt seconded. Motion carried 2-0.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Gary Berndt, Chairman