

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**APRIL 20, 2015**

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 17, 2015.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**SIGNATURE**

**LETTER OF SUPPORT HOPESOURCE**

**COMMISSIONERS**

Commissioner Jewell moved to authorize Chair Signature on a letter of support on behalf of the HopeSource Rapid Rehousing Project

funded through HUD and the Continuum of Care Program. Commissioner O'Brien seconded. Motion carried 3-0.

**SIGNATURE                      SEPA-TEANAWAY COMMUNITY FOREST                      COMMISSIONERS**

Chairman Berndt provided a DRAFT letter on a SEPA Threshold Determination for the proposed Teanaway Community Forest Management Plan. Commissioner Jewell and Commissioner O'Brien provided suggested changes. Chairman Berndt stated that he would make the requested changes and place the letter on Administrative Matters on the Tuesday 4.21.2015 Agenda for the Board to consider.

**OTHER BUSINESS**

Commissioner O'Brien provided an update on the County MH/DD board and what they have been working on, noting they are looking to pursue an additional tax that would benefit Mental Health services within schools etc.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Gary Berndt, Chairman