

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

FEBRUARY 17, 2015

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board & Judy Pless, Budget and Finance Manager.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 13, 2015.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

LETTER

JOHN T. BOLLA

COMMISSIONERS

Commissioner O'Brien moved to authorize Chair signature on a letter to John T. Bolla, thanking him for his time spent volunteering on

the Kittitas County Alcohol Substance Abuse Program Board.
Commissioner Jewell seconded. Motion carried 3-0.

DISCUSSION

LEAN OPPORTUNITY

COMMISSIONERS

Commissioner Berndt questioned the Board on whether or not they would support Kittitas County being recognized for the work they put in for their LEAN event. He stated that the State Auditor's Office had reached out to get permission because Kittitas County is a "model" for what they hope all organizations strive for after completing the LEAN academy.

Commissioner O'Brien and Commissioner Jewell supported the request to have Kittitas County recognized for its work in the County LEAN event.

LETTERS (S)

ARTHUR J GALLAGHER

AUDITOR

Commissioner Jewell moved to authorize the appropriate signature (s) on letters to Arthur J Gallagher Risk Management Services regarding: Merchants Bonding Company - Public Official Bond (O'Brien signs); Western Surety Company - Public Official Bonds (Berndt signs); Travelers Casualty and Surety Company of America - Public Official Bond (Berndt signs); Western Surety - Public Official Bond (Berndt signs). Commissioner O'Brien seconded. Motion carried 3-0.

LETTER

WESTERN SURETY COMPANY

AUDITOR

Commissioner O'Brien moved to authorize Chair signature on a letter to Western Surety Company regarding Bond No. 52138591. Commissioner Jewell seconded. Motion carried 3-0.

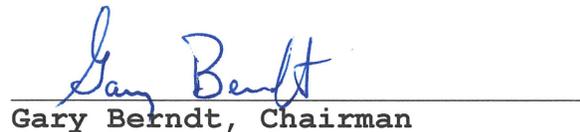
OTHER BUSINESS- N/A

Meeting adjourned at 10:00 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Gary Berndt, Chairman