

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING**

**TUESDAY**

**10:00 AM**

**FEBRUARY 10, 2015**

Board members present: **Gary Berndt, Obie O'Brien, Paul Jewell**

**Others: Lisa Young, William Holmes, Robin Read, Jim Goeben**

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**REGULAR MEETING**

**COMMISSIONERS**

- 1) **Call to Order** - 10:04 AM
- 2) **Request to Approve an Aggression Replacement Training Contract with ADDS** - Probation Services Director Holmes requested approval of and Board signature on a contract with ADDS. He provided a brief summary of the facts regarding the agreement. Commissioner Jewell moved to approve, Commissioner O'Brien seconded. No further discussion. Motion carried 3:0.
- 3) **Staffing - Requests for Approval**
  - a. PH Temp Specialist - Public Health Administrator Read requested approval to post for a part time, grant funded Syringe Exchange employee. This person would assist with the Syringe Exchange program in Upper County. The Board asked Administrator Read to table this request for future discussion. They would like her to provide an assessment of current duties and work distribution within each division of her department. Administrator Read then asked for permission to hire two on call project specialist employees to complete field work while she completes the recruitment process for an Environmental Health Specialist. The Board approved.
  - b. IT Service Desk Specialist - IT Director Goeben requested permission to offer a candidate above minimum of scale based on knowledge and experience. Board approved.
- 4) **Note Correction to HR Study Session Agenda and Minutes of 1/27** - As a correction to the record, Director Young reported that when she asked for approval to close HR on February 12 that was the incorrect date. The correct date was February 5.

**APPROVED**  
**3-3-15**

- 5) **HR Updates** - Director Young reported on the following projects: Recruitment status of PW Director, CDS Director, and Maintenance Director; Wage Survey; PDP Lite; pending policy updates; and an assessment of part-time employee benefits and the ACA.
- 6) **Other Business**
- a. Commissioner Berndt reported that he would be leading a discussion regarding Continuity of Business at the February 11 Management Team meeting.
  - b. Commissioner Jewell requested that HR look into some additional benefits for the Board to consider, as a future project.
- 7) **Adjourn** - 11:35 AM

**KITTITAS COUNTY  
COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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**Lisa Young**

  
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**Chairman**