

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

TUESDAY

10:00 AM

JANUARY 27, 2015

Board members present: **Gary Berndt, Paul Jewell** (*Obie O'Brien absent*)

Others: Lisa Young, Erin Moore

REGULAR MEETING

COMMISSIONERS

- 1) **Call to Order** - 10:05 AM
- 2) **Staffing** -
 - a. HR Director Young summarized a request from Public Health to post for a part-time grant-funded project position. EH Specialist Erin Moore added that the funding would come from a contract with the Department of Ecology to conduct a follow-up air quality survey. Funding would be limited to 500 hours. Commissioner Jewell moved to authorize posting upon completion of the contract with Ecology, and upon approval of a final job description by the HR Director and Public Health Administrator. Commissioner Berndt seconded. Motion carried 2:0.
 - b. Director Young provided a draft job description for CDS Director. The Board made a few amendments and approved posting.
- 3) **OSHA 300A - Request for Chair Signature** - Director Young requested the ability to seek the Chairman's signature on the OSHA 300A once it is complete. It must be posted from February 1 - April 30. Commissioner Jewell moved to approve Chair signature upon completion of the OSHA 300A; Commissioner Berndt seconded. Motion carried 2:0.
- 4) **HR Closure - February 12** - Director Young requested the ability to close HR so staff can attend the annual WCIF spring training. They will be discussing wellness programs and mandatory ACA reporting requirements. Board approved.
- 5) **Other Business**
 - a. Commissioner Jewell provided an update and possible strategies to the Board regarding YCIC funding.

APPROVED
2-3-15

Commissioner Berndt expressed support of the ideas.
Another meeting will be scheduled to discuss further.

b. The Board discussed the upcoming interview plans for
PW Director and Maintenance Director.

6) **Adjourn** - 10:30 AM

**KITTITAS COUNTY
COMMISSIONERS
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Lisa Young



Chairman