

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

9:00 A.M.

JANUARY 20, 2015

Board members present: Chairman Gary Berndt; Vic-Chairman Obie O'Brien; Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board & Mary Burke, Member of the Public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 16, 2015.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

RATIFY

PDC REGISTRATION-CLARKE

COMMISSIONERS

Commissioner O'Brien moved to ratify Chair signature on a PDC Registration for Bill Clarke. Commissioner Jewell seconded. Motion

carried 3-0.

DISCUSSION

RECORDS MANAGEMENT COMMITTEE

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board explained that after the last Records Management Committee (RMC) 1/14/2015 the Committee was quite frustrated with the lack of representation from multiple departments. She stated that their concerns were due to the transition to Laserfische and 8 departments had no representatives in attendance. The Board directed Ms. Kjorsvik to draft a memo for Chair signature that makes representation mandatory for Department Heads and strongly encouraged for Elected Officials.

REQUEST

NATURE CONSERVANCY - OPEN HOUSE

COMMISSIONERS

Chairman Berndt questioned the Board if they would be in support of a request he received from the Nature Conservancy. He stated that they are working on setting up Open Houses and are requesting to host one in Upper County and one in Lower County. He questioned if the Board would support the County assisting the Nature Conservancy in hosting Open Houses in the County. He questioned if they felt it was something that the Public Lands Advisory Committee (PLAC) should be assisting in. The Board expressed their support in the PLAC heading up the project.

EXECUTIVE SESSION

COMMISSIONERS

At 9:49 a.m. Chairman Berndt opened a Special Meeting and announced the Board would recess into an Executive Session for 5 minutes per RCW42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Potential action was anticipated.

At 9:54 a.m. the Board reconvened from Executive Session. Commissioner O'Brien moved to authorize Board signature on a letter to the Ellensburg Rodeo Board with regard to the upcoming meeting scheduled for 1/28/2015. Commissioner Jewell seconded. Motion carried 3-0.

OTHER BUSINESS

Mary Burke Citizen, questioned if the Board had drafted the memo she requested on October 13, 2014, and asked to see it if they had done so.

Commissioner Jewell (Chairman in 2014-letter was authorized for Cchair signature) stated that he is working on the memo and will get it to her as soon as it's complete.

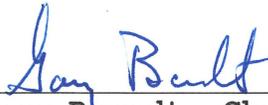
Meeting adjourned at 10:00 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Gary Berndt, Chairman