

Law & Justice Study Session Minutes  
January 7, 2015  
Commissioners Auditorium

Meeting called to order at 0800 a.m.

**Present:**

Commissioner Jewell, Commissioner Gary Berndt, Commissioner Obie O'Brien, Sheriff Dana, Undersheriff Myers, Maintenance/Solid Waste Director Patti Johnson, HR Director Lisa Young, Budget & Finance Manager Judy Pless.

Discussed maintenance position - Undersheriff advised ready to move forward with maintenance position for the Sheriff's Office and provided copies of "draft" job description and new position request. Commissioner Jewell voiced concern over having independent maintenance person in the Sheriff's Office. Undersheriff Myers advised Sheriff's Office accounts for 50% of the job tickets sent to maintenance. That 30% of these would be completed by this position, with no increase to the county budget. Patti Johnson discussed potential impacts on overall maintenance program by separate maintenance positions, specifically with tools, supplies and equipment.

Lisa Young brought up potential conflicts with collective bargaining units, as the maintenance personnel would be losing union work.

Action Taken: Staff directed to speak with union officials and report back.

Discussion on Sheriff's patrol operations and long term planning - Undersheriff Myers outlined the operational structure, chain of command and succession planning. Requested financial approval to promote a 4<sup>th</sup> Corporal to bring proper span & control to the patrol and to increase supervision in the field.

Undersheriff Myers advised the financial impact would be minimal, as the Sheriff would not back fill the line position until 2016.

Action Taken: Board approved.

Meeting was adjourned at 0906.

  
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Clay Myers, Undersheriff

  
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Gary Berndt, Chairman

**APPROVED**  
2-17-15