



# KITTITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

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### STUDY SESSION MINUTES December 22, 2014

#### **THOSE PRESENT:**

Gary Berndt, Paul Jewell, Obie O'Brien, (BOCC) Kirk Holmes, Jan Ollivier, Jeff Watson, Doug D'Hondt, Maria Fischer, Roy Chance, Kathy Jurgens, (DPW) **Minutes were written from recording after the fact.**

#### **K TEAM PRESENTATION FOR LEAN PROCESS:**

Ollivier presented the current status of the Lean process happening in Public Works – 5 intensive days for the team. She explained that the team chose to try to improve the PW project process. Project development was the focus, trying to speed up the permitting process and streamlining the whole, while reducing costs. She explained the goals of this Lean Project. Kirk Holmes was the sponsor of the project. Kathy Jurgens also spoke about the Lean experience, as did Roy Chance, Jeff Watson, Doug D'Hondt, and Maria Fischer. Discussion with the Board followed. The Board asked about measurable goals. Further discussion followed.

#### **Board Direction:**

**Keep the Board updated with progress reports.**

#### **LOWER COUNTY SHOP:**

Holmes submitted a draft concept design to the Board for a new Lower County Shop, and explained his ideas. Discussion followed on why we would want to plan to move County employees out to the Airport, spreading them further apart, rather than bringing them together. Holmes stated that he is presenting this to the Board in this fashion, and it is up to the Board to make some decisions about the concepts for a new shop facility, and give direction about what direction they want to go. Discussion followed on the draft concept as presented and where and whom the details came from, such as how many offices are in the proposed facility. Jurgens explained how this came about. Holmes added that there are several other agencies interested in joining PW out at the Airport. Further discussion followed.

#### **Board Direction:**

**Board will review the draft concept design.**

#### **INTERPRETIVE CENTER:**

D'Hondt reported working with CDS on permitting for this project, including SEPA and a shoreline permit. Archaeology is creating issues also. This will cost additional funds. An additional \$15K will be needed for foundation design and water system design. Flood permitting will cost \$7K, and other additional costs are adding up. Discussion followed on costs. Jurgens spoke about

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funding also. The project may need more public facilities funds. Discussion followed on how much more funding will be needed. Jewell expressed frustration that a structure could be built for less money if there were not so much permitting required, and it was not a Federal project. Further discussion followed on the requirements of accepting Federal funding for horizontal projects.

**Board Direction:**

**No direction.**

**SUNCADIA TRAFFIC  
MONITORING:**

Holmes stated this is just for the Board's information. Suncadia is doing the required traffic monitoring for the year. All of the required mitigation has been done. (Not clear) Discussion followed on traffic being lower than expected due to several reasons. Suncadia requests relief from the traffic monitoring requirement. A lengthy discussion followed.

**Board Direction:**

**Research the traffic monitoring requirements, speak with the City of Cle Elum also, and report back to the BOCC what the ramifications of their request would be.**

**HOLMES CLOSE OUT &  
INTERIM STAFFING:**

Holmes presented a list of things he has been working on the past few years. He had recommendations for interim director.

**ZAO FRANCHISE UPDATE:**

Chance stated that it may be awhile before we see the franchise. (Not clear on the tape). PW will continue to research charging for franchises. Negotiating strategy will not be discussed here.

**Board Direction:**

**Get the research together on how there can be a public benefit with a franchise.**

**Meeting adjourned at 3:43pm**

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Kirk Holmes, Public Works Director