

**KITTITAS COUNTY  
BOARD OF COMMISSIONERS  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**2:00 P.M.**

**NOVEMBER 18, 2014**

Board members present: Chairman Paul Jewell & Vice-Chairman Gary Berndt. Absent: Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Kirk Holmes, Public Works Director/Interim Building Official; Doc Hansen, Planning Official; Neil Caulkins, Deputy Prosecutor and one member of the Public.

**PUBLIC HEARING      ANNUAL COMPREHENSIVE PLAN AMENDMENTS      CDS**

At 2:00 p.m. **CHAIRMAN JEWELL** opened a Public Hearing continued from November 12, 2014 to consider items docketed for the 2014 Annual Comprehensive Plan Amendments to the Kittitas County Comprehensive Plan and Kittitas County Code. He noted the record was closed.

The following docketed item was reviewed by **DOC HANSEN, PLANNING OFFICIAL**, noting that a revised document had been provided to the Board of County Commissioners prior to the Hearing and at the request of the Board after discussing the Docket item on Wednesday November 12, 2014 during the 6:00 p.m. Public Hearing. He said the revised document should address the concerns and questions the Board expressed at that time and he then reviewed them.

**No. 2 - KCC 14.05 Creating a Grade and Fill Ordinance:** A grade and fill Ordinance, permitted by the State and utilized in a number of jurisdictions, is proposed to allow for development yet limit erosion and protect ground and surface water resources. The permit will require provision of site plans and plans for providing erosion control methods during any grading and/or filling activity upon a site. Any grade or fill activity involving more than five hundred (500) cubic yards of material (which equals approximately 10 dump truck loads), or when conducted within a designated Critical Area would require an accompanying engineering plan for grading operation. Grade and fill activity would also be subject to County SEPA regulations under the proposed Code amendment. Then the County Engineer or Public Works designee will have the authority to review the

**2014-11-18 MINUTES**

**APPROVED**

**12-2-14**

grade and fill plan, the erosion control design, and grant a "grade and fill" permit or request additional information to be provided.

**COMMISSIONER BERNDT** questioned the definition of plowing on page 3. He questioned exemptions on site or off site on page 4 and also questioned on page 4 under 14.05.060 exemptions number 11, noting that there is an exemption for WSDOT but questioned if there was one for DNR, Forest Service and timber companies. He asked about page 5 plowing as well as page 7 and the surety bond(s) and cash bonds and how they know when to release them to the owner. He also requested clarification of items on page 9, specifically clarification of the use of "cleaned" vs. "cleared". **KIRK HOLMES, PUBLIC WORKS DIRECTOR/INTERIM BUILDING OFFICIAL** stated that it was never the intent to double permit. **CHAIRMAN JEWELL** questioned if they should add an additional exemption as a "catch all". He questioned if the excavation questions that were brought up during the previous hearing were addressed with the revised document. He stressed the need for clarification in the document. **KIRK HOLMES, PUBLIC WORKS DIRECTOR/INTERIM BUILDING OFFICIAL** stated that they could add language they were referring to in 14.05.050 & 14.05.060 regarding steep grades. He stated that they have no intent of requiring clearing and grading permits for single family homes. **CHAIRMAN JEWELL** stated that roads constructed should be on the exemption list. **COMMISSIONER BERNDT** moved to adopt/approve Docket Item 14-02, noting that 14.05.060 - exemptions should be amended to include roads constructed and directed Staff to prepare enabling documents adopting what was approved during the 2014 Annual Kittitas County Comprehensive Plan and Code Amendment Docket. **CHAIRMAN JEWELL** seconded. Motion carried 2-0.

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**PUBLIC HEARING****EQUIPMENT SURPLUS****PUBLIC WORKS**

At 2:28 p.m. **CHAIRMAN JEWELL** opened a Public Hearing to consider equipment surplus to Kittitas County's needs and to authorize Public Works to dispose of the equipment in accordance with RCW 36.34.080.

**KIRK HOLMES, PUBLIC WORKS DIRECTOR/INTERIM BUILDING OFFICIAL** reviewed a Staff Report and the items which had been determined surplus to the County's needs which include pickup trucks, trailer, asphalt roller, street broom, snow plow blades, dump trucks, etc.

**THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.**

**2014-11-18 MINUTES**

**RESOLUTION 2014-160**

**SURPLUS COUNTY PROPERTY PUBLIC WORKS**

**COMMISSIONER BERNDT** moved to approve Resolution No. 2014-160, Declaring Equipment Rental and Revolving Fund Equipment Surplus to the County's Needs and authorize disposal. **CHAIRMAN JEWELL** seconded. Motion carried 2-0.

Meeting adjourned at 2:30 p.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman