

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**SEPTEMBER 16, 2014**

Board members present: Chairman Paul Jewell and Commissioner Obie O'Brien. Excused: Vice-Chairman Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Kirk Holmes, Public Works Director/Interim Building Official; Holly Myers, Environmental Health Supervisor; Candie Leader, Administrative Assistant; Lisa Young, Human Resource Director; Michael Nigrey, Deputy Prosecutor; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager; Doc Hansen, Planning Official and 4 members of the public.

**CALL TO ORDER**

Chairman Jewell called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Jewell led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Holly Myers, Environmental Health Supervisor, introduced Tristen Lamb as their new Environmental Health Specialist.

Kirk Holmes, Public Works Director/Interim Building Official, introduced Chelsea Miller as their new Technical Secretary.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Jewell noted there was an item that had been added to Administrative Matters, a report from the Ellensburg Big Band and an Executive Session at the end of the Agenda.

Commissioner O'Brien moved to approve the Agenda, as amended. Chairman Jewell seconded. Motion carried 2-0.

**APPROVED**

10-7-14

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner O'Brien moved to approve the Consent Agenda, as presented. Chairman Jewell seconded. Motion carried 2-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
08/06/2014	Law & Justice Council
08/27/2014	Special Meeting - Water Mitigation
08/28/2014	Special Meeting - ALC
09/01/2014	Agenda Study Session - Cancelled
09/02/2014	Office Admin.
09/02/2014	Dept. Head - Cancelled
09/02/2014	Agenda
09/03/2014	Law & Justice Council
09/03/2014	Special Meeting - Title Property
09/03/2014	Special Meeting - LDC-UDC-Probation
09/03/2014	Executive Session
09/08/2014	IT - Cancelled

**APPOINTMENT**

**VETERANS ADVISORY BOARD**

**COMMISSIONERS**

Approve the appointment of Andrew James Pruitt, Samuel D. Garrett and Ronald J. Jacobson to the Kittitas County Veterans Advisory Board, for a term effective immediately.

**APPOINTMENT**

**WATER BANK**

**PUBLIC HEALTH**

Approve the appointments of Carey Gazis, Marc Kirkpatrick, Lance Ballew, Mark Nelson, Craig Sill, Rory Savage, David Bowen, Roger Weaver, Anne Johansen and Winston Norrish to the Kittitas County Public Health Advisory Committee for the Water Bank program.

**AGREEMENT**

**DSHS - JUVENILE JUSTICE**

**SHERIFF**

Approve Agreement Number 1463-20367 between the Washington State Department of Social & Health Services and the Kittitas County Sheriff's Office, in the amount of \$40,000.00 to provide detention services at the Kittitas County Corrections Center for the Juvenile Justice and

Rehabilitation Administration, youth eighteen (18) years old or older that are accepted for admittance, beginning October 15, 2014 through June 30, 2016.

**REQUEST FOR QUALIFICATIONS                      MEETING FACILITATION                      PUBLIC HEALTH**

Approve a Request for Qualifications for a Professional Facilitator to ensure the Kittitas County Public Health Department's Citizen's Advisory Committee meetings are productive and contribute in a positive way towards the water quantity proposal to the Kittitas County Board of Commissioners, to be accepted until September 30, 2014 at 5:00 p.m. at the Public Health Department 507 N. Nanum Street, Suite 102, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING                      VANTAGE WASTEWATER TREATMENT PLANT UPGRADE                      AUDITOR**

Approve Setting a Public Hearing to review and approve the final project performance of the Kittitas County Vantage Wastewater Treatment Plant Upgrade funded by the Community Development Block Grant, to be held on Tuesday October 7, 2014 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2014-137                      DEPT. OF AGRICULTURE                      AUDITOR**

Approve Resolution No. 2014-137, Authorizing Amendment No. 2 to Interagency Agreement #K1259 between the Washington State Department of Agriculture and Kittitas County and Its Agent the Kittitas County Horticultural Pest & Disease Board, adding \$8,000.00 to the Agreement amount.

**CONTRACT                      E911 - STATE MILITARY DEPT.                      AUDITOR**

Approve Contract #E15-028 between the Washington State Military Department, Emergency Management Division, in the amount of \$273,903.00 for E911 Services beginning July 1, 2014 through August 15, 2015.

**AMENDMENT                      BUGS & FLIES, INC.                      AUDITOR**

Approve Amendment No. 2 to a Professional Services Agreement between Kittitas County Horticultural Pest and Disease Board and Bugs & Flies, Inc., dba B&F Services, for an additional \$8,000.00 for 2014, making the total contribution \$42,000.00.

**RESOLUTION 2014-138                      CITY OF ELLENSBURG                      PROSECUTOR**

Approve Resolution No. 2014-138, Authorizing an Interlocal Agreement with the City of Ellensburg for Interim Prosecution Services, in the



Kittitas County Auditor on July 15, 2014 by Richard R. Lee Mundy, in an amount up to \$2,158.17, as recommended by the Prosecutors office and conditioned upon signature on a Release of All Claims. Chairman Jewell seconded. Motion carried 2-0.

**MISCELLANEOUS**

Tony Swarts, Josh Perrill and Chris Hull representing the Ellensburg Big Band gave an informative presentation on their recent exchange trip to Sanda City, Japan which has been Kittitas County's Sister City since April 1992.

**EXECUTIVE SESSION**

At 10:41 a.m. Chairman Jewell announced the Board would recess into Executive Session for 10 minutes with Doc Hansen, Planning Official, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 10:51 a.m. the Board reconvened out of Executive Session. The Board gave instructions to the Planning Official to offer the employee an increase in salary to the maximum range, retroactive to July 1, 2014 and to report back to them when the employee has made their decision.

**ADJOURNMENT**

Commissioner O'Brien moved to adjourn the meeting at 10:55 a.m. Commissioner Jewell seconded. Motion carried 2-0.

Meeting adjourned at 10:55 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman