

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**AUGUST 25, 2014**

Board members present: Chairman Paul Jewell & Vice-Chairman Gary Berndt and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Kirk Holmes, Public Works Director/Interim Building Official; Jill Scheffer, Forterra Senior Conservation Director.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms (PAF) and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 22, 2014.

**UPDATE**

**BOCC-DEPARTMENT HEAD REPORTS/GENERAL UPDATES**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board.

**AGREEMENT**

**AMENDMENT DOE C1400064**

**COMMISSIONERS**

**APPROVED**

9-2-14

Commissioner O'Brien moved to authorize Chair signature on Amendment No.1 to Interagency Agreement C1400064 between the State of Washington Department of Ecology and Kittitas County Public Health Department. Commissioner Berndt seconded. Motion carried 3-0.

**AGREEMENT**

**AMENDMENT DOE C1400204**

**COMMISSIONERS**

Commissioner O'Brien moved to authorize Chair signature on Amendment No.1 to Interagency Agreement C1400204 between the State of Washington Department of Ecology and Kittitas County. Commissioner Berndt seconded. Motion carried 3-0.

**LETTER**

**WA ST PARKS & REC**

**COMMISSIONERS**

Commissioner O'Brien moved to authorize Board signature on a letter to Director Don Hock with the Washington State Parks and Recreation Commission regarding Helen McCabe Park. Commissioner Berndt seconded. Motion carried 3-0.

**OTHER BUSINESS -**

Kirk Holmes, Public Works Director/Interim Building Official indicated that he had met with IASCO last week and have now confirmed there will not be flight training this fall.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:29 a.m. Chairman Jewell announced the Board would recess into an Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:34 a.m. the Board reconvened out of Executive Session. No action was taken.

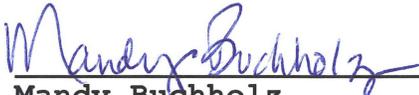
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take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:39 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting adjourned at 9:39 a.m.

**DEPUTY CLERK OF THE BOARD**

  
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Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Paul Jewell, Chairman