

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 7, 2014

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms (PAF) and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 3, 2014 (due to holiday).

UPDATE

BOCC-DEPARTMENT HEAD REPORTS/GENERAL UPDATES

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board.

DISCUSSION

E-MAIL FILING

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board asked the Board to create a separate folder for any and all e-mails related to Marijuana. She

explained that it should help staff with compiling future Public Disclosure Requests (PDR). She provided a brief update to the Board on the current/pending (PDR's), and reminded the Board that the e-mails that they individually receive need to be printed or forwarded to Staff so they can be collected as part of the record. She explained that if they could ask people sending the correspondence to send it to the Board e-mail address instead of their individual e-mails it would be helpful.

OTHER BUSINESS -

Commissioner Berndt updated the Board on a complaint he received regarding Danko Road.

He stated that he had met with Robin Read, Public Health Administrator and Dr. Mark Larson, Public Health Official seeking their assistance in working on admissions tax information.

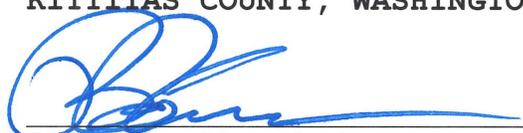
He gave a brief update to the Board on a meeting he had on July 3, 2014 with Roger Beck & Jennifer Kramer (Suncadia).

Meeting adjourned at 9:50 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman