



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

STUDY SESSION MINUTES June 9, 2014

THOSE PRESENT:

Obie O'Brien, Paul Jewell, Kirk Holmes, Kathy Jurgens, Candie Leader, Jan Ollivier (DPW); Neil Caulkins, Michael Nigrey (PA); Judy Pless (AU); Brenda Larsen (FM); Lindsey Ozbolt, Doc Hansen (CDS)

GUESTS PRESENT:

Ron Mitchell, Pat Deneen, Steve Lathrop, Mark Keller (Century West), Paul Eisenberg, Jennifer Cramer, Frank Ragland and Chad Bala

TASK ORDER WITH CENTURY WEST FOR HYDROLOGY STUDY AT BOWERS FIELD:

Kirk Holmes briefed the Board on a Task Order he would be authorizing with Century West, the On-Call Engineering Consultant for Bowers Field. The Task Order will involve a hydrology study at Bowers Field in preparation for an Environmental Assessment and so staff has a better understanding of the water flow on site. Commissioner Jewell inquired if Century West would contract out for the work or if it will be conducted in-house. Mark Keller with Century West replied that he will be performing the work himself.

Board Direction:

No Direction.

SELF-SERVE FUELING SYSTEM AT BOWERS FIELD:

Kirk Holmes introduced Ron Mitchell from Midstate Aviation and the FBO for Bowers Field. Mr. Mitchell recommended to the Board of County Commissioners' that it be considered to invest into the fuel system at Bowers Field turning it into a self-serve system. Due to the business plan changes Midstate Aviation is implementing, there will be a decrease in staffing, leaving the full service unavailable outside of business hours. Mr. Mitchell feels that a card reader/self-serve system will benefit the County and the pilots that purchase fuel. It could cost around \$25,000.00 to update the current facility. Commissioner O'Brien asked if the current facility was still in good shape and Mr. Mitchell replied that it is and the upgrades would be

for the system and safety changes. Kirk Holmes added that a RFQ/RFP would be put out for a bid package containing the programming and updates necessary for the facility and then move forward with the implementation.

Board Direction:

No Direction

**CURRIER CREEK TAX TITLE
PROPERTIES:**

Kirk Holmes reported that he had been contacted by a homeowner in the Currier Creek Development that has been maintaining a neighboring piece of property that is owned by the county but not maintained. The homeowner would like to know the process of purchasing or having the property given to them. Discussion was held and legal will look into the process and bring the item back for further discussion.

Board Direction:

No Direction

**CAYENTA TIME ENTRY
SYSTEM UPDATE:**

Kathy Jurgens gave a brief update stating that the new module will go live in September.

Board Direction:

No Direction

**WATER DISTRICT NO. 6
LEASE UPDATE:**

Jan Ollivier gave an updated on Water District No. 6 and the status of the lease the County has with them. Negotiations have been ongoing and staff is working on short plat costs, water usage fees and lease terms to complete the lease. Discussion was held and staff will keep the Board updated.

Board Direction:

No Direction



Kirk Holmes, Public Works Director