

**KITTITAS COUNTY
BOARD OF COMMISSIONERS
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

MONDAY

12:00 P.M.

MAY 5, 2014

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Cindy Adams, Administrative Assistant; Andrew Drain, Application Developer; Jim Goeben, IT Director; Steph Mifflin, Senior Permit Tech; Kelly Bacon, Engineering Tech; Erin Moore, EH Permit Tech; Lisa Iammarino, Investigation Enforcement Officer; Christina Wollman, Planner III; Robin Read, Public Health Administrator; William Holmes, Probation Services Director; Kathy Jurgens, Finance System Manager; Jan Ollivier, Transportation Manager; Lindsey Ozbolt, Planner II; Mike Flory, Plans Examiner; Holly Myers, EH Supervisor; Kirk Holmes, Public Works Director/Interim Building Official; Mike Stafford, Asst. JCA/Probation Manager; Doc Hansen, Planning Official and one member of the public.

SPECIAL MEETING

LEAN EVENT REPORT

COMMISSIONERS

At 12:00 p.m. Chairman Jewell opened a Special Meeting to receive a presentation/project briefing regarding the recent Lean "KAIZEN" event that Kittitas County participated in.

Chairman Jewell gave the background on the Lean "KAIZEN" event. He stated that a team of County employees have been engaged in a Lean "KAIZEN" event. The team has completed its work and has prepared a presentation. He stated that the team is comprised of representatives from CDS, Public Works, IT, and Public Health and they were tasked with reviewing the process for submitting a building permit. They looked at how the process exists currently from an internal and external point of view. He stated that the core idea behind Lean is to maximize value while minimizing waste. He stated that implementation of Lean is a BOCC priority for 2014.

Lindsey Ozbolt, Staff Planner introduced the Lean team and its sponsors. She reviewed the Lean Event and how they came up with their current proposal. She along with the Lean Team reviewed the proposed changes in the current residential permit package and gave the pro's and con's should the proposal be accepted by

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APPROVED

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the Board to move forward. Ms. Ozbolt reviewed the proposed timeline as well as the 30-60-90 day plan.

There was brief question and answer for the Board and the Lean Team and the Lean Team Sponsors.

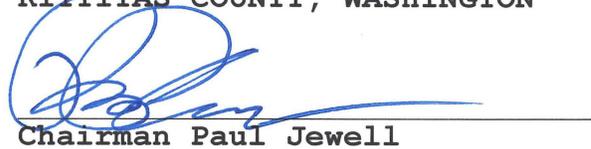
The Board gave their approval and indicated their support for the Lean Team proposal.

The meeting was adjourned at 1:15 p.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Chairman Paul Jewell