

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 31, 2014

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt & Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 28, 2014.

Commissioner O'Brien moved to authorize Board signature on a letter to the WA State Liquor Control Board recommending denial of Marijuana License Application (416583-7A) Green Thumb Gardens, LLC. Commissioner Berndt seconded. Motion carried 3-0.

Commissioner Berndt moved to authorize the Chairman's signature on a letter to Lori Brown, Director SE WA Aging & Long Term Care notifying her that Commissioner O'Brien will be the Kittitas County Commissioner representative on the SE WA Aging & Long Term Care COG. Commissioner O'Brien seconded. Motion carried 3-0.

UPDATE

BOCC-DEPARTMENT HEAD REPORTS/GENERAL UPDATES

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their

respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board.

DISCUSSION COURTHOUSE EMPLOYEE PARKING LOTS COMMISSIONERS

Commissioner O'Brien expressed his concern regarding the Courthouse parking lots and being used by the tenants at the new apartment complex being built. He stated that the parking spaces in the new complex doesn't accommodate for two drivers per household and he was concerned that there would be increased use in the County Courthouse parking lots, as well as overnight parking in those parking lots. He suggested the Board consider parking passes for County staff and signage to be placed in the lots that indicate those parking lots are for County business only, Monday - Friday 9:00 a.m. to 5:00 p.m. and that there will be no overnight parking without a permit. Commissioner Jewell and Commissioner Berndt supported Commissioner O'Brien's suggestions and authorized him to pursue options and to keep the Board informed.

CONSIDER RODEO ARENA SOIL REMOVAL COMMISSIONERS

Commissioner O'Brien stated that they have received three quotes regarding removing 3" of soil from the Kittitas County Rodeo Arena. Commissioner Jewell reviewed all three 1.) Reecer Creek Excavating (RCE) \$4,320.00 2.) Belsaas & Smith project total \$6,470.00 + WSST; Additional Grading \$1,200.00 + WSST noting that sales tax, permits, utility fees, survey, engineering, unsuitable soils, and any other work other than that listed hadn't been included. 3.) Morgan & Son Earth Moving \$18,900.00, noting the price doesn't include surveying & staking, materials testing, or any other work not specified in the proposal. The Board directed Commissioner O'Brien to get a contract with RCE and an estimate including the cost to also remove soil from the track, and then proceed as quickly as possible.

OTHER BUSINESS - N/A

Meeting adjourned at 9:50 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman