

**KITTITAS COUNTY  
BOARD OF COMMISSIONERS  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**FRIDAY**

**11:00 A.M.**

**MARCH 21, 2014**

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Lisa Young, HR Director; Matt Anderson, Facilities Maintenance Director; Judy Pless, Budget & Finance Manager; Jerry Pettit, Auditor, Sarah Maes, Program Assistant.

**SPECIAL MEETING**

**FAIR/MAINT. STAFFING**

**COMMISSIONERS**

At 11:00 a.m. Chairman Jewell opened a Special Meeting to meet with County staff to discuss interim strategies for Fair and Maintenance with Matt Anderson's departure.

The Board stated that Patti Johnson, Solid Waste Director will be the interim Maintenance Director. Lisa Young, HR Director is going to draft a PAF and it should reflect the traditional stipend.

Chairman Jewell stated that he will shepherd the RFQ process that is currently advertised for the Fairgrounds Master Plan and Patti Johnson will also assist him with that process.

Jerry Pettit, Auditor cautioned the Board on a possible conflict of interest by having a Commissioner be the interim for the Fair Director.

The Board determined to have Lisa Young, HR Director and Commissioner O'Brien act as Co-Interim Directors and Ms. Young to receive the traditional stipend.

There was discussion on separating the Fair and Maintenance Director positions. Judy Pless, Budget and Finance Director was tasked to work on funding possibilities for funding a separate maintenance job description. The Board stated that the Maintenance Director Job description should be clear as this is a working position not a "behind the desk" type of job, they need to be physically involved.

**2014-03-21 MINUTES**

**APPROVED**

**4-1-2014**

Lisa Young, HR Director was directed to post for the Event Center Director as soon as possible. She was tasked with bringing forward a job description and pay scale at next Tuesday's HR Study Session.

The Board directed HR to send notice to the County Management Team of the interim changes. The Board will sign contracts for the Event center in the interim. Lisa Young has signatory authority for contracts and agreements that do not have a financial impact to the County. She can sign for contracts and agreements that generate revenue. The Board will handle all contracts and agreements that have financial expenditure. Commissioner O'Brien will handle any complaints in the interim.

The meeting was adjourned at 11:49 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Chairman Paul Jewell