

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 10, 2014

Board members present: Vice-Chairman Gary Berndt & Commissioner Obie O'Brien. Excused: Chairman Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 7, 2014.

UPDATE

BOCC-DEPARTMENT HEAD REPORTS/GENERAL UPDATES

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board.

LETTER

HOPESOURCE

COMMISSIONERS

Commissioner O'Brien moved to authorize Board signature on a letter to Susan K. Grindle regarding Hopesource's Application for

APPROVED
3/18/2014

Supportive Service for Veterans Families. Commissioner Berndt seconded. Motion carried 2-0 (Chairman Jewell absent).

LETTER

DEPT. OF LICENSING

COMMISSIONERS

Commissioner O'Brien moved to authorize Board signature on a letter to Bryan Jackson, State of WA Dept. of Licensing regarding Scrap Metal Business Licensing. Commissioner Berndt seconded. Motion carried 2-0 (Chairman Jewell absent).

OTHER BUSINESS - N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman