

**KITTITAS COUNTY  
BOARD OF COMMISSIONERS  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**WEDNESDAY**

**9:30 A.M.**

**MARCH 5, 2014**

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Paula Hoctor, Corrections Commander; Clay Myers, Undersheriff; Matt Anderson, Facilities Maintenance Director.

**SPECIAL MEETING                      SHERIFF OPERATIONS UPDATE                      SHERIFF**

At 9:30 a.m. Chairman Jewell opened a Special Meeting to meet with Sheriff's office staff to provide operations updates and maintenance issues at the Jail.

Paula Hoctor, Corrections Commander expressed concerns with the time it's taking to get the lighting fixed in the maximum security tank hallway. She stressed the extreme safety concern, and wanted to know what needed to be done to get them fixed. The Board questioned what the solution was. Matt Anderson, Facilities Maintenance Director stated that a new inverter is needed and it will cost approximately \$25,000.00. The Board directed Mr. Anderson to get 3 proposals from electricians and see what they suggest and get it fixed ASAP. The Board directed Mr. Anderson to update them on the electrician's outcome and solution.

Paula Hoctor, Corrections Commander stated that the "E light" (emergency light button) in the E Mod "classification tank" needs to be fixed. She stated that Maintenance has been over more than once and claims there is a programming issue. She stated that after two hours she and one of the Corrections Corporals and one of the Corrections Sergeants traced it back to an issue from when Rells Fire was working on the elevator upgrade. She explained her frustration was over that she and her staff were able to most likely determine the problem in roughly two hours, but Maintenance couldn't give enough time to the problem to diagnose the issue. She stated that this is a safety concern and the lights have got to be reliable. The Board directed Mr. Anderson to get the electricians in and get the problem fixed.

**2014-03-05 MINUTES**

**APPROVED**

**3/18/2014**

Paula Hoctor, Corrections Commander stated that the boiler is leaking at the Jail and needs to be repaired. Mr. Anderson stated that the repair company is scheduled to come today.

Clay Myers, Undersheriff stated that they are anticipating bringing forward a \$15,000.00 Budget Amendment. He stated that it stems from all the patrol cars and the program they run on XP and XP will no longer be supported after April 2014. He stated that the repairs will cost \$400.00 a unit and they will ship 5 units out for repairs at a time to Data 911. He stated that all the units will have to have cross match (finger print reader) replaced as well. The Board expressed concern for this funding not being included in the Sheriff's office budget as most all IT/Tech people are aware that XP will no longer be supported after April. Staff was directed to look at their budget to see where the money can come from.

Paula Hoctor, Corrections Commander stated that there is a water leak from an inmate in the front office area of the Jail. Staff was directed to get the leak traced.

The meeting was adjourned at 10:15 a.m.

**DEPUTY CLERK OF THE BOARD**

  
**Mandy Buchholz**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
**Chairman Paul Jewell**