COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING

MONDAY **9:00 A.M.** **FEBRUARY 10, 2014**

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt & Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING **OFFICE STAFF MEETING** **COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR **WEEK AT A GLANCE** **COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS **REVIEW OF PAF'S & VOUCHERS** **COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG **REVIEW OF CORRESPONDENCE LOG** **COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 7, 2014.

UPDATE **BOCC/ DEPARTMENT HEAD REPORTS** **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

DISCUSSION **TRAIN DEPO** **COMMISSIONERS**

Chairman Jewell stated that he was interested in the possibility of a "Tourism Facility Plan" which would be similar to the County's Six Year Transportation Improvement Plan. He stated that the Lodging Tax Advisory Committee will be extremely busy this year with different

tasks and he noted that their goal is to have funding for 2015 awarded before the end of December 2014. He made a proposal for the Board to consider and asked them to mull over for a while. He proposed that the County "could" take ownership of the Depot and then lease it back to the Friends of the Northern Pacific Railroad (NPR) Depot so they can continue to work on it. He stated that this would allow the County to provide funding for the project because as of now they can no longer provide funding.

REQUEST KRISTEN DEMORY-TRAINING NEW RC COMMISSIONERS

Julie Kjorsvik, Clerk of the Board requested the Board consider allowing former BoCC Records Clerk to train the new Records Clerk. She stated that Ms. Demory's current job allows her to work the alternate work week allowing her every other Friday off. She stated that she had spoken with HR and the Auditor's office and it is in the budget to have her assist in training in a temporary position at the rate of $12.50. She stated that HR would process the request for Ms. Demory as a 60 Day Temp and she didn't anticipate more than 3 Fridays that she would be coming in to assist with training the new Records Clerk. The Board approved the request as presented.

OTHER BUSINESS

Chairman Jewell provided an update to the Board from his time in Olympia (February 5, 2014 - February 6, 2014). He stated that HB1634 was voted off the House floor, which is a House Bill that Kittitas County has been behind in support.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Paul Jewell, Chairman

APPROVED
2/18/14