

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 21, 2014

Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt & Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Matt Anderson, Facilities Maintenance Director; Patti Johnson, Solid Waste Director/Project Manager.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 17, 2014.

RATIFY

FEMA TRAINING REGISTRATION FORM

COMMISSIONERS

Commissioner Berndt moved to ratify Commissioner O'Brien's signature on the Department of Homeland Security Federal Emergency Management Agency Center for Domestic Preparedness Resident Training Registration Form for Robin Read, Public Health Administrator. Commissioner O'Brien seconded. Motion carried 3-0.

REVIEW

CHANGE PROPOSALS ON THE ARMORY

COMMISSIONERS

Patti Johnson, Solid Waste Director presented the Board with four proposals for changes at the Armory. The first one reflecting a Change Order Proposal #08 in the amount deducting \$10,000.00. The second Change Order proposal in the amount of \$1,672.00 plus tax, that will allow the purchase of 3 starters for the boiler, noting that the plans and specs state they shall be existing but are not

APPROVED

2-4-2014

located on site. The third provided a break down with four different options (A-D). Ms. Johnson encouraged the Board to go with options A & D and to pass on options B & D. The Board also requested that at least 6 mic's be purchased for the main event space. The final change was from ARC Architects to add an additional door at the Armory so the administrative portion of the building is secure when there are night meetings. Ms. Johnson indicated that the Board should anticipate Change Orders in the near future for all four items discussed.

SIGNATURE

PDC L1 REGISTRATION

COMMISSIONERS

Commissioner O'Brien moved to authorize Chair signature on a PDC L1 lobbyist registration form for the Washington Public Disclosure Commission for Bill Clarke, Attorney at Law & Government Affairs to work and represent Kittitas County in Olympia. Commissioner Berndt seconded. Motion carried 3-0.

APPOINTMENTS

FAIR BOARD - SHERLEY/LAEL

COMMISSIONERS

Commissioner Berndt moved to approve the Appointments of Becky Sherley and Jerry Lael to the Kittitas County Fair Board, noting that Ms. Sherley would take the seat of former Fair Board member Brian Page with a term to end 12/2016 and Mr. Lael would take the seat of former Fair Board member Brian Lenz with a term to end 12/2015, and directed staff to prepare enabling documents. Commissioner O'Brien seconded. Motion carried 3-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

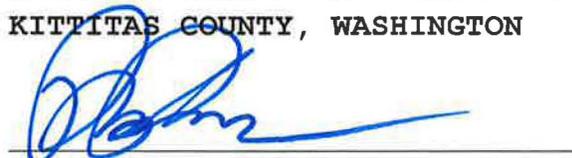
OTHER BUSINESS-N/A

Meeting adjourned at 9:55 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**





Mandy Buchholz

Paul Jewell, Chairman