

COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING

MONDAY

9:00 A.M.

DECEMBER 30, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Lisa Young HR Director.

SPECIAL MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration Meeting.

CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 27, 2013.

DISCUSSION                      BOARD INTERNAL POLICY ON AGENDA ITEMS                      COMMISSIONERS

Chairman O'Brien questioned the Board on where they stood on establishing an internal policy on Regular Agenda items. If they were submitted incomplete the Clerk could pull those items until a future Agenda date to allow staff to upload full records for Board review. There was some discussion on whether or not the topic was more appropriate to bring up at Management Team and to let Department Heads know that incomplete Agenda items will be a performance items reflected in their annual evaluations. The Board determined they would address Department Heads individually at this time as it's not something that appears to be a problem for all Department Heads.

RESOLUTION                      NON UNION EMPLOYEES/ELECTED OFFICIALS                      COMMISSIONERS

APPROVED  
1-21-2014

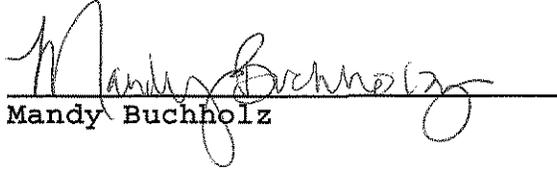


At 10:12 a.m. the Board reconvened out of Executive Session. No action was taken.

OTHER BUSINESS-N/A

Meeting adjourned at 10:12 a.m.

DEPUTY CLERK OF THE BOARD

  
Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Chairman Obie O'Brien