

COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING

MONDAY

9:00 A.M.

DECEMBER 23, 2013

Board members present: Chairman Obie O'Brien & Commissioner Gary Berndt. Absent: Vice-Chairman Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Matt Anderson, Facilities Maintenance Director; Lisa Young HR Director.

SPECIAL MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration Meeting.

CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 20, 2013.

PSA                                      MORRIS SORENSON BUILDING-SEWER REPAIR                      COMMISSIONERS

Matt Anderson, Facilities Maintenance Director presented the Board with a bid request form listing 4 (Elbo Backhoe; Advantage Dirt; Belsaas Smith; Schademan Construction) vendors he received bids from for the emergency sewer repairs at the Morris Sorenson building and a copy of the PSA awarding the job to Belsaas & Smith in the amount of \$8,915.00 plus sales tax. Commissioner Berndt moved to authorize Chair signature on a Professional Services Agreement with Belsaas & Smith to conduct emergency repairs on the sewer at the Morris Sorenson building. Chairman O'Brien seconded. Motion carried 2-0 (Jewell absent).

AGREEMENT                                      WA TEAMSTERS WELFARE TRUST                                      COMMISSIONERS

APPROVED  
1-7-2014

