

COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING

MONDAY

9:00 A.M.

DECEMBER 16, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration Meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 13, 2013.

REVIEW

AGENDA DATES 2014

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board presented the Board with a listing of Agenda Study Session's and Agenda dates for 2014. She questioned if the Board wanted to continue to not push meetings back a day when there is a Holiday observed on a Monday, and just hold the regular Agenda Session with no Study Session, but review all the items during the Agenda. She noted there is 3 holiday's on a Monday in 2014. She pointed out when the WSAC Conference is being held in Spokane in 2014 and there was discussion on whether or not the Board would need to attend the first day and the impact to Agenda/Public Hearings if they did. There was further discussion on how the Annual WSAC Conference was handled for 2013 and the Board just cancelled the Public Hearings, and not the Agenda. The Board determined they would most likely handle it the same for 2014.

AGREEMENT

2013-2015 ANIMAL SHELTER

COMMISSIONERS

12/16/2013 MINUTES

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APPROVED  
1-7-2014

Commissioner Jewell moved to authorize Chairman Signature on an Animal Shelter Agreement between the City of Ellensburg and Kittitas County. Commissioner Berndt seconded. Motion carried 3-0.

**UPDATE      GENERAL UPDATES/ DEPARTMENT HEAD REPORTS      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis, overtime the Board has found it beneficial to report on the various committees they participate on.

**OTHER BUSINESS-N/A**

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

  
Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Chairman Obie O'Brien