

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

TUESDAY

10:00 AM

DECEMBER 10, 2013

Board members present: Obie O'Brien, Paul Jewell, Gary Berndt

Others: Lisa Young, Michael Nigrey, Kirk Holmes, Jerry Pettit

REGULAR MEETING

COMMISSIONERS

Called to Order at 10:00 AM

Staffing Discussion:

PUBLIC WORKS: Public Works Director Holmes presented a request to post for Building Inspector. The recently hired inspector just resigned. Board approved, 3:0.

PW Director Holmes then stated that he would like to update the wage range and job description for the Finance System Manager position. Auditor Pettit was present to participate in the discussion. The Board entered executive session at 10:12 AM to discuss the performance of a public employee. Anticipated length: 25 minutes; anticipated action: Direction to staff.

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board exited executive session at 10:37 AM with direction to staff: PW Director Holmes will work with HR to update the job description, and the wages will be reviewed as part of the non-bargained market study which is scheduled for the first quarter of 2014.

PW Director Holmes briefly discussed his plan for Floodplain Manager and Senior Permit Tech, which were both approved in his 2014 budget. He will work with HR to finalize job descriptions and move forward with reclassification (Floodplain Manager) and

APPROVED

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posting (Sr. Permit Tech).

Compensation & Benefits:

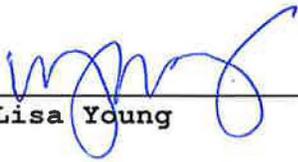
The Board discussed 2014 employee compensation. They decided that all non-union wage ranges would be adjusted by 1%, equal to the 2013 January-June average CPI and asked HR Director Young to prepare the necessary paperwork. They also discussed Elected Official wages and decided that the non-BOCC/non-Judicial wages should be adjusted by 2% for 2014 and 2015, and Commissioner District 3 should match Commissioner Districts 1 and 2 for 2015 and 2016, and continue with the same 2.5% increase for 2017 and 2018. HR Director Young will prepare documents for Agenda.

Other:

None.

Meeting adjourned at 10:55 AM

**KITTITAS COUNTY
COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Young



Obie O'Brien, Chairman