



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

STUDY SESSION MINUTES **September 23, 2013**

THOSE PRESENT: Obie O'Brien, Paul Jewell, Gary Berndt, Kirk Holmes, Doug D'Hondt, Kathy Jurgens, Jan Ollivier, Candie Leader (DPW), Mandy Weed, Doc Hansen (CDS), Michael Nigrey, Neil Caulkins (PA)

GUESTS PRESENT: None

PERMIT CENTER CLOSURE: Kirk requested to close the Permit Center on October 24, 2013 from 8:30am – 12:00pm for Emergency Management Training at the Kittitas County Event Center. This training is to address changes to the Stafford Act.

Board Direction: **Post closure in the newspaper, website and at the Permit Center.**

CHANGE ORDER DISCUSSION: At the September 4, 2013 Mike Zabransky from Public Works presented to the BOCC a Resolution to authorize the Public Works Director or his designee to approve Change Orders and Contracts up to \$50,000. Kirk apologized to the Board for not discussing the issue with them prior to the Resolution being presented. He explained that staff is experiencing delays on some contracts due to the Board having to sign documents. Mike is working on a presentation for the BOCC addressing the concerns that the Board had and will be scheduled at a later Study Session.

Board Direction: **No Direction**

TIP AND ANNUAL TRANSPORTATION PROGRAM: Jan Ollivier presented the Board with an informational slideshow of the planning of the Transportation Improvement Plan and Annual Program. Discussion was held on the determination of roads and miles of chip seal done each year and how the funding comes into play. Doug added some information on the funding for the Kittitas Highway project.

Board Direction: **No Direction**

APPROVED
10/1/2013

*****Executive Session*****

Present for the Executive Session: Obie O'Brien, Paul Jewell, Gary Berndt (BOCC), Kirk Holmes, Kathy Jurgens, Candie Leader (DPW) Michael Nigrey (PA)

At 2:34 p.m. Commissioner O'Brien announced an Executive Session approximately twenty minutes in length pursuant to RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 2:54pm p.m. the Board reconvened out of Executive Session and no action was taken.



Kirk Holmes
Public Works Director