

COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING

MONDAY

9:00 A.M.

AUGUST 19, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 16, 2013.

LETTER HOLMQUIST-NEWBRY/WARNICK/MANWELLER COMMISSIONERS

Commissioner Jewell moved to authorize Board signature on three separate letters to Senator Holmquist-Newbry, Representative Warnick & Representative Manweller, thanking them for their support and work relating to the acquisition of the 50,000 acres of land in the Teanaway Valley owned by the American Forest Holdings Land Company. Commissioner Berndt seconded. Motion carried 3-0.

DISCUSSION COMBINED LODGING TAX GRANT PROPOSAL PROCESS COMMISSIONERS

Commissioner Jewell questioned if a discussion was needed on the proposed combined Lodging Tax Grant application process. He explained that he wanted to make sure everyone was on the same page and/or if there were questions, he would like to address them.

Commissioner Berndt and Chairman O'Brien indicated that they felt they had a good understanding of the end goal for the new combined lodging tax grant application process.

DISCUSSION

BOCC MAIN PRINTER

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board asked the Board for direction on how to proceed with the BoCC main printer. She explained that she had been hoping the machine would last longer however it has become quite cumbersome to get a consistent print job completed without problems. She explained that copies had been provided in there packet today to give an idea of expense if they were to purchase a new one. She stated that staff called to see if the same company that provides maintenance to IT's printers would work on the BoCC printer however they do not work on HP machines. She questioned if the Board would like staff to pursue having the machine fixed or replaced, etc. Chairman O'Brien questioned if there was any reason they couldn't just leave the printing to the BoCC copy machine as they have been in the interim. Commissioner Jewell questioned if they could just use the color printer and set it as the default with a default to only print black and white unless requested in color. The Board gave Ms. Kjorsvik direction to look into a color scanner and report back to the Board.

UPDATE

GENERAL UPDATES/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis, overtime the Board has found it beneficial to report on the various committees they participate on.

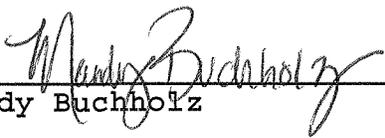
OTHER BUSINESS

Chairman O'Brien wanted to provide the Board with an update that he will be working on a letter to Ellensburg City Manger Ted Barkley thanking him for his service and acknowledging that he is leaving since the information has hit the paper and is now a formal notice.

Meeting adjourned at 10:25 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Chairman Obie O'Brien