

**KITTITAS COUNTY
BOARD OF COMMISSIONERS
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

THURSDAY

2:00 P.M.

JULY 18, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Kristen Demory, Records Management Chairwoman; Jerry Pettit, Records Management Committee Vice-Chairman; William Holmes, Records Management Committee member and Greg Zempel, Records Management Committee member.

SPECIAL MEETING RECORDS MANAGEMENT COMMITTEE COMMISSIONERS

Chairman O'Brien opened a Special Meeting to receive an update from the County Records Management Committee (RMC).

Kristen Demory, RMC Chairwoman reviewed the RMC discussion on records responsive to PDR tracked through DART and whether or not those responsive records should still be uploaded to DART. She stated that the RMC went back and forth for a few meetings and determined that it would be most appropriate for the Board to make that decision. Ms. Demory reviewed the issues they are encountering with the limitations of what can be seen if you're not the Lead PDO. She provided an update of the proposed DART changes and a review of the Records Management Committee recommendation.

There was roundtable discussion on the pros and cons of either direction the Board determines to take. The Board determined ultimately to continue with uploading all responsive documents and directed the RMC to come up with rules/guidelines.

Chairman O'Brien stated that he would like to see a single point of contact and have an individual solely responsible for PDR and PIO for the County.

Jerry Pettit, RMC Vice-Chair stated that the RMC is in support of the Board pursuing a County Public Disclosure Officer and asked them to keep that in mind with the budget retreat coming up.

2013-07-18 MINUTES

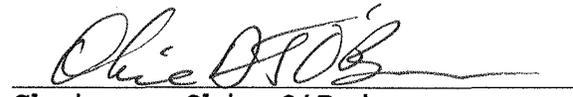
APPROVED
8/6/2013

The meeting was adjourned at 1:50 p.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Chairman Obie O'Brien