

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 1, 2013

Board members present: Chairman Obie O'Brien & Commissioner Gary Berndt. By Phone: Vice-Chairman Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 28, 2013.

DISCUSSION ADDS SPACE ALLOCATION COMMISSIONERS

Chairman O'Brien stated that he had met with Norman Redberg, ADDS Director and they are in need of additional space due to the substance abuse counselor in Moses Lake losing their office space. He stated that he will meet with Robin Read, Interim Public Health Director to see if they could move the DD Coordinator into another area of Public Health and that would free up a spot for ADDS.

DISCUSSION CD/MHDD CONTRACTOR/CONTACT NAME COMMISSIONERS

Chairman O'Brien explained that it was brought to his attention that the current Chemical Dependency (CD)/MHDD contact name is the same as the contractor (Norman Redberg). He stated that the County needs to look at breaking that up and proposed possibly having that change to the Board of County Commissioners office responsibility.

APPROVED
7/16/2013

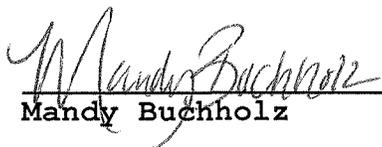
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

OTHER BUSINESS

Vice-Chairman Jewell phoned in to update the Board on impacts and updates of the State budget.

Meeting adjourned at 10:20 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Chairman Obie O'Brien