

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 10, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Patti Johnson, Solid Waste Director/Project Manager.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers, noting there were no PAF's for the week of 6/10/2013.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 7, 2013.

LEGAL NOTICE

ARMORY REMODEL PROJECT

COMMISSIONERS

Patti Johnson, Solid Waste Director/Project Manager presented the Board with a legal notice. She explained that it had been previously approved on the June 4, 2013 Agenda but it was brought to her attention the bid opening date was incorrect. She stated that she had (IT) correct the on-line version but didn't realize a new/updated legal needed to be provided to the BoCC Staff so they had the updated version to send out for advertising. She stated that when this all came about she called the two papers set to advertise and had them pull the ad until she had a corrected version to send out. Commissioner Jewell moved to authorize the Clerk to advertise for the Armory remodel project as presented. Commissioner Berndt seconded. Motion carried 3-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

06/10/2013 MINUTES

1

APPROVED
7/2/2013

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

OTHER BUSINESS-N/A

Meeting adjourned at 10:00 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Chairman Obie O'Brien