

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MAY 13, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Robinson, Deputy Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 10, 2013.

SIGNATURE CDBG COMPLIANCE FORM COMMISSIONERS

Commissioner Jewell moved to authorize Chair signature on an "Other Requirements" Compliance Document Checklist 24 CFR 58.6 - CDBG form. Commissioner Berndt seconded. Motion carried 3-0.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

OTHER BUSINESS

05/13/2013 MINUTES

1

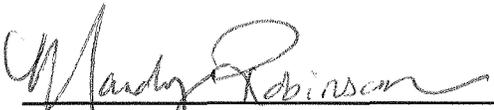
APPROVED
5/21/2013

Commissioner Berndt reviewed a memo from Public Works regarding the sign request from Robert Gapp. Commissioner Jewell and Chairman O'Brien gave direction to Commissioner Berndt to report back to Public Works to give them direction to put the signs up near Mr. Gapp's residence.

Chairman O'Brien noted that in the BoCC Correspondence Log for the week of 5-6-2013 - 5-10-2013, there was a notice from the Washington State Liquor Control Board (WSLCB) for a liquor license for the Evergreen Mountain Bike Alliance for an event on 5/18/2013 at the KVEC. He stated that due to the short notice the WSLCB requests the Board of County Commissioners send approval. Commissioner Jewell moved to authorize Chair signature on the WSLCB form for the Evergreen Mountain Bike Alliance event on 5/18/2013 at the KVEC. Commissioner Berndt seconded. Staff was directed to fax the form back to the listed contact for the WSLCB. Motion carried 3-0.

Meeting adjourned at 10:35 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Chairman Obie O'Brien