

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:30 A.M.

APRIL 23, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Jim Goeben, Information Technology Director; Matt Anderson, Facilities Maintenance Director and Clay Myers, Undersheriff.

SPECIAL MEETING

EMERGENCY ACCESS

COMMISSIONERS

At 9:30 a.m. Chairman O'Brien opened a Special Meeting to discuss emergency access to County facilities by the Kittitas County Sheriff's Office.

He indicated there had been concerns expressed from the Information Technology and Human Resources Department relating to allowing access into their offices by the Sheriff's office. Lisa Young, Human Resource Director said she was concerned with additional access being granted because they have confidential personnel files located in their office. Jim Goeben, Information Technology Director described their secured area which should have very limited access by only certain people. They both said they had no idea what was happening until the Maintenance employees came to change their door locks and asked what was going on.

Clay Myers, Undersheriff said that Darren Higashiyama had been recently promoted to Operations Commander. He will also be serving as the Emergency Management Specialist and overseeing the tactical team and detectives. Commissioner Jewell was uncertain why they were concerned because Mr. Higashiyama has a complete background investigation done as well as other credentials.

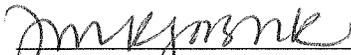
Mr. Goeben reviewed the IT Policy, HIPPA issues along with other regulatory compliances that they must adhere to because they have highly sensitive information. Mr. Myers said he would not go in their secure areas "just because" but only in an event of an emergency relating to public safety issues. There was discussion regarding the differences in a criminal history check (which Maintenance employees have) and the conduction of a full background investigation (which is very time consuming and expensive). The Courthouse Security staff has

access to all areas other than the room behind glass in the IT department.

The Board of County Commissioners directed Human Resources to draft a policy/Resolution to allow access to all County buildings by the Command staff supervisors and Courthouse security. This is so it will be known to everyone including future Board members, instead of having just "directives".

The meeting was adjourned at 10:04 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Obie O'Brien, Chairman